



AGENDA

MEETING OF THE MINTURN TOWN COUNCIL

Minturn Town Center

302 Pine Street

Meeting to be held via Zoom Conferencing and call-in.

Minturn, CO 81645 • (970) 827-5645

Wednesday April 15, 2020

Work Session – 6:00pm

Regular Session – 6:30pm

MAYOR – John Widerman

MAYOR PRO TEM – Earle Bidez

COUNCIL MEMBERS:

Terry Armistead

George Brodin

Brian Eggleton

Eric Gotthelf

Chelsea Winters

When addressing the Council, please state your name and your address for the record prior to providing your comments. Please address the Council as a whole through the Mayor. All supporting documents are available for public review in the Town Offices – located at 302 Pine Street, Minturn CO 81645 – during regular business hours between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays.

Work Session – 6:00pm

- Ordinance No. 05 – Series 2020 (First Reading) An Ordinance of the Town of Minturn enacting a moratorium on the allocation of water taps for new build construction projects requiring more than three single family equivalents (SFEs) Pg 46

Regular Session – 6:30pm

1. Call to Order

- Roll Call
- Pledge of Allegiance

2. Public comments on items which are ON the consent agenda or are otherwise NOT on the agenda as a public hearing or action item. (5-minute time limit per person)

3. **Swearing in of Municipal Judge – Town Clerk, Jay Brunvand** Pg 4
4. **Swearing in of Deputy Municipal Judge – Town Clerk, Jay Brunvand** Pg 7
5. **Swearing in of Mayor and Council Elect – Hon. Judge E. Johnson** Pg 8
 - Appoint Mayor Pro Tem – Council
6. **Approval of Consent Agenda**

A Consent Agenda is contained in this meeting agenda. The consent agenda is designed to assist making the meeting more efficient. Items left on the Consent Agenda may not be discussed when the Consent Agenda comes before the Council. If any Council member wishes to discuss a Consent Agenda item please tell me now and I will remove the item from the Consent Agenda and place it in an appropriate place on the meeting agenda so it can be discussed when that item is taken up by the Board. Do any Council members request removal of a Consent Agenda item?

- April 1, 2020 Meeting Minutes Pg 13
 - Minturn Country Club Annual Renewal of a Hotel & Restaurant License; 131 Main St.; Joe Honnessy, President – Brunvand Pg 21
 - Planner Report Pg 25
 - Resolution 14 – Series 2020 A Resolution approving the Eagle River Water Quality Testing Proposal by Lotic Hydrological. – Metteer Pg 34
 - Resolution 15 – Series 2020 A Resolution approving the use of electronic signatures Pg 43
7. **Approval of Agenda**
 - Items to be Pulled or Added
 - Declaration of Conflicts of Interest
 8. **Special Presentations**
 - Council Comments/Committee Reports

PUBLIC HEARINGS AND/OR ACTION ITEMS

9. **Public Hearing/Action Item:** Ordinance No. 05 – Series 2020 (First Reading) An Ordinance of the Town of Minturn enacting a moratorium on the allocation of water taps for new build construction projects requiring more than three single family equivalents (SFEs) – Metteer Pg 46
10. **Public Hearing/Action Item:** Ordinance No. 04 – Series 2020 (First Reading) An Ordinance Amending Chapter 8 of the Minturn Municipal Code to Adopt the 2020 Model Traffic Code for Colorado with Local Amendments – Metteer Pg 51

COUNCIL INFORMATION / UPDATES

11. Staff Updates

- Manager's Report Pg 54
- Future Agenda Items Pg 55

EXECUTIVE SESSION

- 12. Executive Session:** An Executive Session for the purpose of conferencing with the Town Attorney for the purpose of receiving legal advice on a specific legal question under CRS Section 24-6-402(4)(b) – Water Issues – Winokur/Metteer

MISCELLANEOUS ITEMS

13. Future Meeting Dates

- a) Council Meetings:
- April 15, 2020
 - May 6, 2020
 - May 20, 2020 (Council Retreat)

14. Other Dates:

15. Adjournment

**FROM THE DESK OF
JAY BRUNVAND, MINTURN TOWN CLERK**

MEMORANDUM

TO: Mayor and Town Council
FROM: Jay Brunvand, Town Treasurer/Town Clerk
CC:
DATE: 4/10/20 10:03 AM

APRIL 15, 2020 COUNCIL MEETING

Note: Following is a recommended sequence of events for the Mayor to follow in order to process the first meeting after the April 7th municipal election.

The meeting should be called to order with the “old” members of the Council in their council seats and any newly elected officials in the public seating area. It is necessary that a quorum be established in order to call the meeting to order. The newly elected can not be sworn in with out the meeting already in session!

Call meeting to order:

The “old” Mayor calls the meeting to order, takes roll, and leads the meeting in the Pledge of Allegiance. Then we proceed with the swearing in.

Swearing in of new Municipal Judge and Deputy Municipal Judge

The Town Clerk will first swear in the Judge and then the Deputy Judge.

Swearing in of new Council members:

The Mayor Elect and Council Elect members are sworn in. (The members of the Council that were not up for re-election are not sworn in as their term simply continues.) Minturn Municipal Judge Eric Johnson will be present to administer the Oaths of Office. The Mayor Elect is sworn in first, the Council Elect members second. At this point the newly sworn Mayor and Council members will assume their rolls as Mayor and Council Members with the remaining Mid-Term Council members. The former Council members may stay as audience members or they may leave.

Choice for Mayor Pro Tem:

Minturn Town Charter Section 4.2(c) states, “The Mayor Pro Tem shall be appointed by the Mayor subject to approval by the Council at the first regular meeting held after each regular municipal election and shall serve at the pleasure of the Mayor for a two-year term”.

To affect this the Mayor announces his/her choice for Mayor Pro Tem and requests a motion to accept the nomination.

Recommended motion: “I move to confirm _____ as Mayor Pro Tem.”

The meeting then continues with the agenda items.

Note: It is important to note that several of the members on the Council may want to abstain from voting to approve the minutes, etc as, due to the election they were not present on the board for the meeting, first reading, or what have you. In accordance with Robert's Rules of Order, this is not a viable reason to abstain from the vote as it is not a defined conflict of interest. Therefore, all newly elected Council Members should be prepared to vote. Those that do abstain are recorded as an abstain and could be included in a vote for the affirmative on the motion.

Please contact me if you have any questions. j



MINTURN OATH OF OFFICE
STATE OF COLORADO

County of Eagle,

Town of Minturn

I, Eric Johnson, do solemnly swear that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado, and the Ordinances of the Town of Minturn, and that I will faithfully perform all the duties of the office of Minturn Municipal Judge, upon which I am about to enter.

Signed _____

Sworn to and subscribed before me this 15th day of *April*, 2020.

Signed _____
Jay Brunvand, Town Treasurer/Clerk





MINTURN OATH OF OFFICE
STATE OF COLORADO

County of Eagle,

Town of Minturn

I, Inga Causey, do solemnly swear that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado, and the Ordinances of the Town of Minturn, and that I will faithfully perform all the duties of the office of Deputy Minturn Municipal Judge, upon which I am about to enter.

Signed _____

Sworn to and subscribed before me this 15th day of *April*, 2020.

Signed _____
Jay Brunvand, Town Treasurer/Clerk





**MINTURN OATH OF OFFICE
STATE OF COLORADO**

County of Eagle,

Town of Minturn

I, John K. Widerman IV, do solemnly swear that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado, and the Ordinances of the Town of Minturn, and that I will faithfully perform all the duties of the office of Minturn Mayor, upon which I am about to enter.

Signed _____

Sworn to and subscribed before me this 15th day of *April*, 2020.

Signed _____
Jay Brunvand, Town Treasurer/Clerk





MINTURN OATH OF OFFICE
STATE OF COLORADO

County of Eagle,

Town of Minturn

I, George Brodin, do solemnly swear that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado, and the Ordinances of the Town of Minturn, and that I will faithfully perform all the duties of the office of Minturn Council Member, upon which I am about to enter.

Signed _____

Sworn to and subscribed before me this 15th day of *April*, 2020.

Signed _____
Jay Brunvand, Town Treasurer/Clerk





MINTURN OATH OF OFFICE
STATE OF COLORADO

County of Eagle,

Town of Minturn

I, Terry Armistead, do solemnly swear that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado, and the Ordinances of the Town of Minturn, and that I will faithfully perform all the duties of the office of Minturn Council Member, upon which I am about to enter.

Signed _____

Sworn to and subscribed before me this 15th day of *April*, 2020.

Signed _____
Jay Brunvand, Town Treasurer/Clerk





MINTURN OATH OF OFFICE
STATE OF COLORADO

County of Eagle,

Town of Minturn

I, Gusty Kanakis, do solemnly swear that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado, and the Ordinances of the Town of Minturn, and that I will faithfully perform all the duties of the office of Minturn Council Member, upon which I am about to enter.

Signed _____

Sworn to and subscribed before me this 15th day of *April*, 2020.

Signed _____
Jay Brunvand, Town Treasurer/Clerk





MINTURN OATH OF OFFICE
STATE OF COLORADO

County of Eagle,

Town of Minturn

I, Eric Gotthelf, do solemnly swear that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado, and the Ordinances of the Town of Minturn, and that I will faithfully perform all the duties of the office of Minturn Council Member, upon which I am about to enter.

Signed _____

Sworn to and subscribed before me this 15th day of *April*, 2020.

Signed _____
Jay Brunvand, Town Treasurer/Clerk





OFFICIAL MINUTES

MEETING OF THE MINTURN TOWN COUNCIL

Minturn Town Center

302 Pine Street

Meeting to be held via Zoom Conferencing and call-in.

Minturn, CO 81645 • (970) 827-5645

Wednesday April 1, 2020

Work Session – None

Regular Session – 6:30pm

MAYOR – John Widerman

MAYOR PRO TEM – Earle Bidez

COUNCIL MEMBERS:

Terry Armistead

George Brodin

Brian Eggleton

Eric Gotthelf

Chelsea Winters

These minutes are formally submitted to the Town of Minturn Town Council for approval as the official written record of the proceedings at the identified Council Meeting. Additionally, all Council meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Town Clerk at 970/827-5645 302 Pine St. Minturn, CO 81645.

Regular Session – 6:30pm

1. Call to Order

- Roll Call

The meeting was called to order by Mayor John W. at 6:41pm using the ZOOM on-line meeting format due to the COVID-19 pandemic concerns.

Those present include: Mayor John Widerman, Mayor Pro Tem Earle Bidez and Town Council members George Brodin, Brian Eggleton, Terry Armistead, Brian Eggleton, Eric Gotthelf, and Chelsea Winters.

Staff present: Town Manager Michelle Metteer, Town Attorney Michael Sawyer, Consultant Jim Mann, Engineer Ryan Gordon, and Town Treasurer/Town Clerk Jay Brunvand.

- Pledge of Allegiance

2. Public comments on items which are ON the consent agenda or are otherwise NOT on the agenda as a public hearing or action item. (5-minute time limit per person)

Mr. Tim McGuire, Battle Mtn Development, updated the Council regarding the development, a lot has been happening with a lot of one-on-one meetings with citizens. They are available by phone or email for public questions 970-473-0725 and strongly encourage anyone to have a question to contact them.

3. Approval of Consent Agenda

A Consent Agenda is contained in this meeting agenda. The consent agenda is designed to assist making the meeting more efficient. Items left on the Consent Agenda may not be discussed when the Consent Agenda comes before the Council. If any Council member wishes to discuss a Consent Agenda item please tell me now and I will remove the item from the Consent Agenda and place it in an appropriate place on the meeting agenda so it can be discussed when that item is taken up by the Board. Do any Council members request removal of a Consent Agenda item?

- March 16, 2020 Emergency Meeting Minutes
- March 18, 2020 Meeting
- DRB Review – Conville/Long
- Sign Application approval

Motion by Eric G., second by George B., to approve the Consent Agenda of April 1, 2020 as presented. Motion passed 7-0.

4. Approval of Agenda

- Items to be Pulled or Added

Motion by George B., second by Terry A., to approve the agenda of April 1, 2020 as presented. Motion passed 7-0.

- Declaration of Conflicts of Interest

5. Special Presentations

- Minturn 2020 Community Survey Results – Jason Roberts, Intercept Insights

Michelle M. introduced Mr. Jason Roberts, Intercept Concepts, who reviewed the 2020 Community Survey.

Objectives:

- Understand why community members choose to live in Minturn
- Understand what community members enjoy most about Minturn

- Determine what attributes of a community are most important to the Town of Minturn
- Evaluate how well the Town has performed with those same attributes
- Understand communication preferences
- Evaluate the performance of the Town's government
- Evaluate how well the Town has performed with specific functions and services
- Determine which projects the community is most willing to support, and most willing to pay for
- Minturn Fitness Center utilization
- Capture demographical data

Summary and Highlights:

- Sample size – 650 valid email addresses
- Response rate – 168 responses (26%)
- Statistical validity – 168 completions offers a 6.5% margin of error at 95% confidence interval
- Respondents – (74%) full-time residents | (14%) 2nd home owners
- Reason for living in Minturn – Quality of Life | Recreational Amenities
- Most liked about living in Minturn – Small Town Atmosphere | Scenery
- Most important attributes of the Town to the community – Sense of Community | Recreational Amenities (parks, trails, facilities) | Appearance of the town
- Most satisfying attributes of the Town to the community – Sense of community | Recreational Amenities (parks, trails, facilities) | Recreational programs and events
- Overall satisfaction with Town government – 3.2 (scale of 1 to 5, where 1=Not at all satisfied and 5=Extremely satisfied)
- Safety in the neighborhood – 4.1 (scale of 1 to 5, where 1=Not at all safe and 5=Extremely safe)
- Most common words used to describe why residents are proud of Minturn: Small | Town | Community
- 40% of the respondents feel there are NOT enough recreational opportunities in Minturn. 63% would like to see a sledding hill, 44% would like to see an ice rink, and 44% would like to see a mountain bike park in the future
- 57% believe Minturn is headed in the right direction | 24% believe the Town is headed in the wrong direction
- Communication preferences – Vail Daily | Town newsletter | Word-of-Mouth
- Most impactful events to Town's character – Minturn Concert Series | Minturn Market | Minturn Halloween
- Most quality of service provided by town government: Customer service (town staff), Programs and events | Least quality of service: Building permit process, and Effective planning for the future
- Most supported community projects - Bike path from Dowd Junction to Maloit Park | Expand recreational amenities (parks/trails)
- 68% have been inside the Minturn Fitness Center

- Of those who have been in the MFC, 22% have never utilized the facility, and 32% have not utilized the facility in over a year
- Reasons for not utilizing the Minturn Fitness Center: Workout elsewhere | Hours operation | Cost/Value

Brian E. asked how many of the questions were the same from last year; many, allowing for a year over year comparison.

It was noted, by appearance, the satisfaction is reducing. John H. noted that often we will always want to improve so the satisfaction is listed lower. This does not necessarily mean citizens are discouraged or unsatisfied, rather, some items should be always striving to improve. Discussion continued on how the town can be more

The Community Survey will be highlighted in the newsletter, posted to the website, and will be utilized in future planning and decision making.

- Council Comments/Committee Reports

George B. attended a NWCCOG meeting which discussed the economic concerns and how we move forward dealing with the issues.

Earle B. discussed the need to do what is necessary to ensure this infection rate does not increase.

Brian E. thanked Chelsea W. for her contribution to and service on the Council. Chelsea W. is not running in the upcoming election.

Jay B., in response to questions, detailed the upcoming election process.

John W. thanked all citizens for their work to keep informed and keep healthy during the COVID-19 Pandemic. Michelle M. noted resources and information listed on the website. Information will be updated as it becomes available.

DISCUSSION/DIRECTION ITEMS

6. Discussion/Direction: Community Funding Request – Metteer

Michelle M. introduced Mr. Merv Lapin of the Eagle Valley Community Foundation Food Bank. He gave numbers of the vast increase of need throughout the county. He noted because many of the restaurants are closed that source of food donation has also dried up. They have submitted a request for emergency funding contributions from the county and the municipalities, the request from Minturn is \$15,000, half now and half between July and September when they have a better assessment of need.

Discussion continued on the need and the limited operational cash on hand for the Foundation. Ideas were discussed of how we could find money in the budget by reallocating some of the summer events and reviewing budget cuts within town departments.

Brian E. asked about the other areas that the Foundation works in throughout the county. Discussion continued on how many are serviced and the urgency of the request.

John W. noted he was open to an Ad-hoc committee along with Brian E. along with staff.

Direction was to appoint John W. and Brian E. as well as Michelle M. and Jay B. to review the budget and see what could be done.

7. Discussion/Direction: Water Capital Improvement Plan Progress update – Metteer/Gordon

Michelle M., Ryan Gordan, Engineer, and Jim Mann, Elhers and Assoc Consultants, were in attendance for the discussion.

Ryan G. outlined the need for water quality sampling in the Minturn Well Field areas along the east side of the Eagle River south of town. This testing will assist with scoping the proposed new water treatment plant. The concern is that pumping water from the area and the proximity to the contamination sites from the mining operations and how this might exacerbate delicate hazardous material (Eagle Mine) conditions in the area. Discussion ensued as to the diversion of surface water and the effect a breach in the Beldon area might contaminate the river.

Ryan G. also reviewed water tank sites to include the area behind (east) of the existing Public Works facility adjacent to the Riverview Cemetery or next to the existing water treatment plant in the Maloit Park area. The tank site does need to be determined prior to designing the tank as the hillside, ground conditions, etc. need to be considered in the scope.

Michelle M. stated the town is looking at various issues such, as exhausting our current water service capacity, while we are trying to move forward with the new tank and water sources. George B. noted we have three sources of current water (river diversion and two wells) that would have to be piped to the new tank location stating he felt placing the new tank at the existing water plant was a valid option. He asked if an elevated tank should be considered over carving out a hillside to place the tank which also would affect the elk migration and other ecological issues. Ryan G. stated the impact is building, once built it does not preset an ecological impact. He stated the need is about a 1M gallon tank, elevated tanks are not of that capacity.

Mr. Tim McGuire, Battle Mountain, recognized the need and it would be considered as the land need is determined. Michael S. proposed the development of a matrix of the various sites should be made which would detail the pros and cons of each potential site.

Michelle M. summarized this discussion was scheduled as an update to the Council, no decision is being asked.

Discussion ensued as to how we could better improve our water quality during the spring run. The point being we could test better water purification while we are trying to move forward with other concerns such as the tanks and well field testing.

Discussion continued on the need to temporarily change the water rates to assist the citizens and businesses during the COVID-19 driven economic downturn. Mr. Jim Mann detailed the current rates are to anticipate the costs we will be facing in the CIP. Yes, rates could be adjusted for the short term. Michelle M. stated the concern is to still be able to move forward with the CIP and we are on that schedule right now. It will take several weeks to develop options from the current discussion. This will also give us time to review rate concerns and the effects any changes will have on the time line.

8. Discussion/Direction: Public Hearings – Metteer

Michelle M. presented what other communities are doing for online meetings and community participation. Scot H. stated most have pushed off Public Hearings and the county has even placed a moratorium on any new land applications. Eagle, Avon, Red Cliff are still accepting applications. Scot H. asked for direction if we should accept land use applications, do we have the ability to review them with everyone working remotely, and how do we hold public hearings and allow full citizen input with the limitations of the online platform?

Michael S. stated that public hearings create a record of evidence in tasks such as land review, liquor license hearings, and other quasi-judicial matters. This is problematic with the online format. Michael S. recommended that we continue to move forward accepting filings and determine on a case by case basis if the item should be continued until in-person meetings can resume. If an applicant requests a review and Staff feels this is not prudent and feels it should be continued to late May or early June (or other date depending on virus circumstances) at the objection of the applicant, the applicant should be told that Staff will recommend denial if the applicant requests to move forward over the objection of Staff.

Michelle M. stated that we currently have some relatively simple Ordinance items that could move forward. It is difficult to determine what will or will not be a controversial issue. She stated some issues that require larger presentations should be discussed and considered for a later time frame.

Brian E. asked if Worksession could be used differently. Michael S. stated a Worksession is a forum to provide presentations to better educate the Council on matters. They are not able to be used when a public hearing or decision is required.

COUNCIL INFORMATION / UPDATES

9. Staff Updates

- Manager's Report

Operations

Town operations have been adjusted to adapt to the changing COVID-19 pandemic response.

- **Communications**
 - Increased E-blast updates with links to additional information
 - Special edition newsletter for COVID-19 and adjustments to the municipal election
 - Coordinating message with ERWSD regarding NOT disposing of disinfectant wipes down the toilet
 - Minturn.org updates and links to critical information
 - Weekly conference calls with Colorado municipal managers, county and state representatives pertaining to COVID-19 response
 - Colorado Municipal League legal support
 - Sandwich board utilization for communicating election information
- **Town Hall**
 - Town hall is temporarily closed. Municipal services remain available via online or telephone.
- **Finance**
 - Budget analysis and projections to begin for determination of cost-cutting options
- **Special Events**
 - Candidate forum cancelled
 - Community dinners cancelled
 - Future events are being reviewed on an on-going basis
- **Code Compliance**
 - Parking restrictions for snow removal have been eliminated/bagged
 - Short term rental inspections are on not being conducted during the Stay at Home order
 - With other duties being temporarily eliminated, Code Compliance has been assisting with the daily school lunch pick up line meal service from 11am to 1pm on Pine Street outside of the town hall.
- **Court**
 - All court-related issues are being handled over the phone or online. Court appearance dates are currently being scheduled to June and after.
- **Planning**
 - Planning is not currently accepting new applications
 - Future Agenda Items

MISCELLANEOUS ITEMS

10. Future Meeting Dates

- a) Council Meetings:
 - April 1, 2020
 - April 15, 2020

- May 6, 2020

11. Other Dates:

- Municipal Election – April 7, 2020

12. Adjournment

Motion by Earle B., second by George B., to adjourn at 10:09pm. Motion passed 7-0.

John Widerman, Mayor

ATTEST:

Jay Brunvand, Town Clerk



To: Mayor and Council

From: Jay Brunvand

Date: April 15, 2020

Agenda Item: Annual renewal of Hotel and Restaurant Liquor License

REQUEST:

Staff is requesting Council to review and approve the attached annual renewal of a Hotel and Restaurant Liquor License for the Minturn Country Club Inc. located at 131 Main St.

INTRODUCTION:

This establishment has an existing H&R License and this is the annual renewal.

ANALYSIS:

Not Applicable

COMMUNITY INPUT:

Not Applicable

BUDGET / STAFF IMPACT:

The applicant has submitted the required fee of \$125.00.

STRATEGIC PLAN ALIGNMENT:

In accordance with Strategy #4 the Town will advance decisions/projects/initiatives that expand future opportunity and viability for Minturn. Both as an employer and a sales tax contributor these businesses each help further Minturn.

RECOMMENDED ACTION OR PROPOSED MOTION:

This item is approved on the Consent Agenda, no separate motion is required.

ATTACHMENTS:

- Application and supporting documentation for the license renewal.

Submit to Local Licensing Authority

**MINTURN COUNTRY CLUB
PO BOX 517
Minturn CO 81645-0517**

Fees Due		
Renewal Fee		500.00
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$ 75
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$ 575

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application


Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name MINTURN COUNTRY CLUB INC			Doing Business As Name (DBA) MINTURN COUNTRY CLUB	
Liquor License # 04-92147-0000	License Type Hotel & Restaurant	Sales Tax License # 04921470000	Expiration Date 06/06/2020	Due Date 04/22/2020
Business Address 131 MAIN STREET Minturn CO 81645				Phone Number 9708274114
Mailing Address PO BOX 517 Minturn CO 81645-0517			Email TJRicc@vail.net	
Operating Manager T.J. Ricci	Date of Birth 8/29/46	Home Address 2976 DAVOS VALLEY CO - BOX 517 MINTURN, CO		Phone Number 970 376 4624
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease 2023				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Joseph S. Honnessy III	Title OWNER President
Signature 	Date

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For		Date
Signature	Title	Attest

Question regarding other liquor license owned:

Joseph J. Honnessy III

25% shareholder

Steamboat Country Club, Inc.

T. J. Ricci

25% shareholder

Steamboat Country Club, Inc.

50% shareholder

Mint Country Club



To: Mayor and Council

From: Scot Hunn, Planning Director

Date: April 9, 2020

Agenda Item: Status Update - Chapter 16 Amendments and 2020 Minturn Three Mile Plan

REQUEST:

Provide update regarding the Chapter 16 – *Zoning* Amendment Project as well as the Town of Minturn Three Mile Plan for Annexation update project.

INTRODUCTION:

Chapter 16 – Zoning Amendment Project

In fall 2019, the Planning Department, working with the Planning Commission, launched a public process to review and to complete a substantial update the Town's zoning code (Chapter 16 of the Minturn Municipal Code) with the project timeline originally slated to wrap-up in February or March, 2020 and formal adoption hearings of a new Chapter 16 tentatively scheduled for April, 2020. Staff now anticipates that the deadline for formal adoption hearings to extend into May and June 2020 based on setbacks presented by COVID-19 and depending on policy direction regarding the hosting of online public adoption hearings.

The purpose of the Chapter 16 update/amendment project is to:

1. Reformat the chapter to be more user friendly
2. Update Article 2 – *Definitions*
3. Update and consolidate use tables detailing which uses are permitted 'by right', by Conditional Use Permit (CUP) or by Limited Review (LR) within each zone district
4. Update permitted uses – making minor adjustments to allowed or encouraged uses in commercial and residential zone districts where appropriate
5. Update dimensional limitations and development standards for each zone district (setbacks, lot coverage, building height)
6. Update official zoning map

From September 2019 to February 2020, the Planning Commission held monthly if not bi-weekly work sessions open to the public to review different sections of Chapter 16. At each work session, a power point presentation was given with graphics and text explaining existing Chapter 16 standards as well as proposed changes.

Of note, the Planning Commission has completed review of each zone district and all dimensional limitations with several minor revisions proposed. Article 2 – *Definitions* is the last remaining section of Chapter 16 needing review. Article 2 is tentatively scheduled for review by the Planning Commission at their last meeting in April. Staff anticipates review of Article 2 by the Planning Commission will take two meetings. Following review of Article 2, staff will present a final summary of amendments to the Planning Commission at a subsequent meeting, then schedule formal public adoption hearings and allow for a period of public input prior to forwarding adoption ordinances to the Town Council.

Three Mile Plan Update Project

In early 2020, the Town commenced an update of the 2009 Three Mile Plan for Annexation. Typically, Three Mile Plans are to be updated annually; the Town has not updated its Three Mile Plan since its adoption in 2009.

Staff produced a red-line document showing proposed language as well as text to be removed and presented this document to the Planning Commission on February 12, 2020. This same document was presented to the Town Council during a work session for feedback on February 19, 2020.

Town staff is now in the process of soliciting input from property owners of parcels specifically referenced in the Plan prior to finalizing a draft of the new Three Mile Plan for public review and adoption by the Planning Commission and Town Council. Like the Chapter 16 Amendment Project, the scheduling of public hearings may be impacted by Town policy regarding in-person vs. online meeting formats.

ANALYSIS:

Chapter 16 – Zoning Amendment Project

The Chapter 16 Amendment Project has been ongoing for over two years, with more formal review of the existing code and proposed amendments occurring since September 2019 during Planning Commission work sessions open to the public. This project was initially started in late 2017 by the previous town planner as a means to reorganize and reformat Chapter 16 and to update official zoning maps, but not to make any substantive changes to text or standards. Since that time, the Town has prioritized addressing deficiencies in Chapter 16 and to make more substantive changes to ensure that the code effectively implements the goals and policies of the 2009 Minturn Community Plan and the Town's Strategic Plan. The proposed amendment package that will be brought forth will accomplish this policy directive.

Three Mile Plan Update Project

The Three Mile Plan has not been updated since its adoption in 2009. Given the potential for future growth and development within the Town's three-mile area (its Urban Growth Boundary), and due to the amount of time that has passed since adoption of the Plan, it is incumbent on the Town to complete the timely update to the Plan and to ensure that the updated Plan reflects current property ownership and area characteristics of lands identified as potentially appropriate for annexation; and, to provide current information related to the Town's strategic growth management, capital improvements, environmental and economic goals and policies.

COMMUNITY INPUT:

All Planning Commission work sessions regarding amendments to Chapter 16 have been open to the public and all future work sessions held to discuss remaining Chapter 16 review topics will also be open to the public. All work sessions are publicly noticed in accordance with the Minturn Municipal Code. All formal adoption hearings by the Planning Commission and Town Council will also be open to the public during properly noticed work sessions and/or public hearings.

A draft of the updated Three Mile Plan was reviewed during the regular Planning Commission meeting of February 12, 2020. The hearing was advertised and public notice was provided in accordance with the provisions of the Minturn Municipal Code. One member of the public provided comments regarding the proposed update. Additionally, a work session was held by the Town Council at its regular meeting of February 19th to consider the updated Three Mile Plan draft document. That work session was properly noticed in accordance with the provisions of the Minturn Municipal Code.

BUDGET / STAFF IMPACT:

Planning, Legal and Administrative staff are involved in the creation and review of the Updated Chapter 16 document as well as the 2020 Three Mile Plan. Additionally, the Town is working with Eagle County GIS Department to provide new official zoning maps as well as mapping associated with the Three Mile Plan. This may involve minimal costs to produce mapping.

STRATEGIC PLAN ALIGNMENT:

The review and adoption of code changes as well as the updated 2020 Three Mile Plan update document during a noticed work session open to the general public aligns with the following key strategies:

PRACTICE FAIR, TRANSPARENT AND COMMUNICATIVE LOCAL GOVERNMENT

THE TOWN WILL SEEK TO MAKE INFORMED, DATA-BASED DECISIONS WITH A STANDARD OF “DOING IT RIGHT.” WITH AN HONEST APPROACH TO ALL ASPECTS OF LOCAL GOVERNMENT AND A FOCUS ON THE PUBLIC PROCESS, THE TOWN COUNCIL AND STAFF ARE COMMITTED TO SERVING MINTURN WITH THE HONESTY AND INTEGRITY EXPECTED OF A SMALL-TOWN GOVERNMENT.

ADVANCE DECISIONS/PROJECTS/INITIATIVES THAT EXPAND FUTURE OPPORTUNITY AND VIABILITY FOR MINTURN

THE ABILITY FOR MINTURN TO APPROACH DEVELOPMENT AS RESILIENT, SUSTAINABLE, CREATIVE AND DIVERSE WILL ALLOW THE TOWN TO CONTINUE EMBRACING WHAT HAS “MADE MINTURN, MINTURN.” THE TOWN CAN FURTHER LEVERAGE ITS CROSSROADS LOCATION AS A VALLEY-WIDE BENEFIT AND COMPETITIVE ADVANTAGE.

RECOMMENDED ACTION OR PROPOSED MOTION:

None. Staff provided these status updates as a means to keep the Town Council informed about ongoing strategic initiatives.

ATTACHMENTS:

- None



To: Mayor and Council

From: Scot Hunn, Planning Director

Date: April 9, 2020

Agenda Item: Recent Planning Commission Recommendations and Actions

REQUEST:

Review and approval of Planning Commission actions from their regular meeting of March 25, 2020. The following actions were taken by the Planning Commission:

201 Main Street – Futurian Systems Sign Permit

The Planning Commission reviewed a new sign application for Futurian Systems located at 201 Main Street in the Iron Works Building.

INTRODUCTION:

Futurian Systems located in Suite 2A in the Iron Works Building proposed to replace a sign that was recently stolen. The previously approved sign was mounted on the second floor of the building. The replacement sign is proposed to be internally lit and will be mounted from the same, existing metal brackets attached to the Toledo Ave. side of the building.

The Planning Commission voted unanimously to **approve** the proposed sign with conditions aimed at ensuring that the sign be illuminated no later than 11pm and that any new electrical work requires a permit.

ANALYSIS:

In reviewing the new sign, the Planning Commission considered the criteria and findings required by the Minturn Municipal Code, as well as testimony of staff and the Applicant. Staff and the Commission determined that the sign complies with the Town's signage standards.

COMMUNITY INPUT:

The regular meeting of the Planning Commission was advertised and noticed according to the provisions of the Minturn Municipal Code and an opportunity for public comment was given during the DRB hearing. No members of the public spoke at the DRB hearing.

BUDGET / STAFF IMPACT:

N/A.

STRATEGIC PLAN ALIGNMENT:

The Planning Commission’s review of proposed development projects and their actions to approve minor DRB applications for individual projects, acting as the Town of Minturn Design Review Board, aligns with the following key strategies:

PRACTICE FAIR, TRANSPARENT AND COMMUNICATIVE LOCAL GOVERNMENT

THE TOWN WILL SEEK TO MAKE INFORMED, DATA-BASED DECISIONS WITH A STANDARD OF “DOING IT RIGHT.” WITH AN HONEST APPROACH TO ALL ASPECTS OF LOCAL GOVERNMENT AND A FOCUS ON THE PUBLIC PROCESS, THE TOWN COUNCIL AND STAFF ARE COMMITTED TO SERVING MINTURN WITH THE HONESTY AND INTEGRITY EXPECTED OF A SMALL-TOWN GOVERNMENT.

ADVANCE DECISIONS/PROJECTS/INITIATIVES THAT EXPAND FUTURE OPPORTUNITY AND VIABILITY FOR MINTURN

The ability for Minturn to approach development as resilient, sustainable, creative and diverse will allow the town to continue embracing what has “made Minturn, Minturn.” The town can further leverage its crossroads location as a valley-wide benefit and competitive advantage.

RECOMMENDED ACTION OR PROPOSED MOTION:

Approve the following DRB application on consent:

1. Futurian Signs Application and Sign Rendering

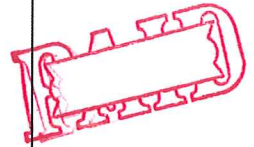
ATTACHMENTS:

- None



SIGN PERMIT APPLICATION

TOWN OF MINTURN PLANNING AND ZONING DEPARTMENT
P.O. Box 309 302 Pine Street Minturn, Colorado 81649-0309
Phone: 970-827-5645 Fax: 970-827-5545 Email: planner@minturn.org



Name of Individual or Company proposing the sign:

Futurian Systems

Address of property where sign will be posted:

Street Address:

201 Main St. Suite 2A, Minturn, CO, 81645

Mailing Address:

Po Box 1293, Minturn, CO 81645

Phone Number:

970-306-4988

Email:

admin@futuriansystems.com

Specify with a scaled drawing of Sign:

Materials:

Size / Dimensions:

Shape:

Design & Letter Style:

Colors:

Illumination:

YES ☒ NO ☐

Attachments required:

☐ 1) Attach images depicting the proposed design of the sign and location.

☒ 2) Application fee of \$125.00

PA - CC - 3/6/2020

Applicant Signature:

Office use only:

Fee Paid: _____

Date Received: _____ Planner: _____



More than fast. More than signs.™

Fastsigns

4800 Baseline Rd. Suite D-102

Boulder, CO 80303

ph: (303)543-7907

fax: (303)543-7911

Email: fastsigns.258@fastsigns.com

Estimate

258- 46757

Estimate Date: 2/27/2020 4:21:03PM

Printed: 3/5/2020 2:40:17PM

Salesperson:258@fastsigns.com

Customer: **Futurian**

Contact: Laura Houser

Customer: 16116

Description: PK_Double Sided Hanging Light Box

Sales Person: Peter Keeler

Clerk: Peter Keeler

ph: (970) 306-4988

email: lkhouser@futuriansystems.com

Thank you for allowing FASTSIGNS to bid on this job.

This estimate is valid for 30 days from the date estimate is generated.

To place an order please sign, date and email or fax signed estimate to FASTSIGNS of Boulder.

If you have any questions please contact your Sales Representative.

	Product	Qty	Sides	H x W	Unit Cost	Totals
1	Electrical Signage	* 1	2	30 x 9	\$1,440.00	\$1,440.00
Description: 3/16" Lexan Sign Faces // Translucent Vinyl for Graphics // Matte Laminate // Internal LED Illumination // 5" deep // Hanging Mounts // Traditional Plug-in cord with Switch // .040 Aluminum Box with Black trim-cap to secure faces to box						
Color: White						

Notes:

Thank you for your order. The total of this invoice is due and payable upon receipt (30 days for Customers on Net 30 terms) and interest shall accrue on all past due accounts at the rate of 2 percent per month. In the event payment is not made and the account is referred to a collection agency or an attorney, all attorney's fees and associated costs incurred will be added to the total.

Line Item Total:	\$1,440.00
Tax Exempt Amt:	\$150.00
Subtotal:	\$1,440.00
Shipping:	\$150.00
Taxes:	\$127.36
Total:	\$1,717.36

Bill To: Futurian
Laura Houser
Boulder, CO

Payment due upon completion of order.

Received/Accepted By:

/ /

CLIENT:

Futurian

MATERIAL:

Double-sided Lightbox

NOTES:

REd box represents Visual Area

DIMENSIONS:

Overall: 9" x 30" , Visual Size: 6" tall x 27" wide



1.5" retainers

Rendering by: Peter Keeler - Outside Sales Consultant - peter.keeler@fastsigns.com



To: Mayor and Town Council
From: Michelle Metteer
Date: April 15, 2020
Agenda Item: Eagle River Water Quality Testing Funding approval

REQUEST:

Approve funding for Eagle River Water Quality testing.

INTRODUCTION:

Minturn's Water CIP identifies a wellfield along a decreed section of the Eagle River as a secondary water source. Staff now seeks to understand water quality in the decreed area and subsequent treatment requirements in order to identify best location for wellfield drilling.

ANALYSIS:

The majority of the costs associated with the water quality testing proposal are specifically for lab work, which is a relatively set cost. As time moves forward through the testing process, certain test may be identified as sufficient and can conclude in advance of the current proposal, thus saving some money.

SGM has identified the water quality testing as part of the permitting process and allocated funds in the draft outline of expenses in the Water CIP.

COMMUNITY INPUT:

Ongoing

BUDGET / STAFF IMPACT:

\$58,050

STRATEGIC PLAN ALIGNMENT:

ADVANCE DECISIONS/PROJECTS/INITIATIVES THAT EXPAND FUTURE OPPORTUNITY AND VIABILITY FOR MINTURN

LONG-TERM STEWARDSHIP OF THE NATURAL BEAUTY AND HEALTH OF MINTURN'S ENVIRONMENT

RECOMMENDED ACTION OR PROPOSED MOTION:

- Approve

ATTACHMENTS:

- SGM Cover Memo
- Resolution 14 – Series 2020
- Lotic Hydrological Proposal of Services

**TOWN OF MINTURN, COLORADO
RESOLUTION NO. 14 – SERIES 2020**

**A RESOLUTION TO APPROVING ADDITIONAL
FUNDING FOR USE BY LOTIC HYDROLOGICAL AS
PERTAINS TO NECESSARY WATER QUALITY
MONITORING COSTS FOR THE TOWN OF MINTURN'S
WATER UTILITIES**

WHEREAS, The Minturn Town Council is tasked with the protection of the community and citizens; and,

WHEREAS, The Town Council encourages the development and implementation of proactive measures designed to continue governmental services to the citizens of Minturn; and,

WHEREAS, The Town has hired Lotic Hydrological as consultants as we review long range planning and development of our future needs; and,

WHEREAS, Lotic Hydrological has provided a Scope of Services outlined in attachment A; and,

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF
THE TOWN OF MINTURN, COLORADO:**

1. The Minturn Town Council hereby Approves the Scope of Services as presented in Attachment A.
2. The Town Council authorizes the Town Manager to sign on behalf of the Town of Minturn any and all negotiated documents required to execute said agreements.

**INTRODUCED, READ, APPROVED, ADOPTED AND RESOLVED this
15th day of APRIL, 2020**

TOWN OF MINTURN

By:_____
Mayor

ATTEST:

Town Clerk



MEMORANDUM

TO: Michelle Metteer
FROM: Ryan Gordon
DATE: April 10, 2020
RE: Water Quality Testing

Dear Michelle,

The Town has recently solicited proposals to perform water quality analysis on the Eagle River and wells to characterize the water to determine if the water quality is acceptable to treat for public consumption and assist with the design of the new water treatment plant. Additionally, CDPHE requires water quality analysis to be performed as part of the permitting process for a new water treatment facility.

Water quality analysis was included in the cost estimates as part of the permitting process that were included in the adopted CIP

Please contact me if you have any questions at 970-384-9034.

Sincerely,

Ryan Gordon, PE
Project Manager

Cost Proposal

TO: Michelle Metteer, Town of Minturn

CC: Cristy Radabaugh, Martin & Wood
Ryan Gordon, SGM

FROM: Bill Hoblitzell

DATE: 3/31/2020

SUBJECT: 2020 Water quality monitoring cost proposal

Town of Minturn (TOM) requests assistance in collecting and analyzing water quality data at 3 surface water sites on the Eagle River and a single existing groundwater observation well ("MW3") in the same vicinity. Surface sites are located on the Eagle River between the Highway 24 bridge crossing and the confluence with Cross Creek. MW3 lies east of the river in this same vicinity, in alluvial surface deposits. Water quality collection techniques, analytical methods, and reporting shall meet Colorado Department of Health and Environment (CDPHE) criteria, typical industry standard data quality objectives and data credibility criteria for use in assessment of existing surface water quality and potential development of drinking water sources.

1. Scope of Services

Task 1. Preparatory Work

Prior to beginning sampling events, field staff will

- Establish final sampling sites and access permissions and logistics
- Develop a brief Sampling and Analysis Plan (SAP) to guide sampling activities. The SAP will be made available for submission to CDPHE if needed to meet credible data criteria
- Re-condition the groundwater observation well to prepare it for sampling.

Task 2. Sample Collection

Lotic will conduct field visits to sample weekly, monthly, and quarterly according to the list and frequency schedule requested by SGM's design engineers. Sampling will follow methods and frequencies specified and agreed upon by project partners in the SAP, and will be based upon guidance provided by project proponents and CDPHE in *Design Criterial for Potable Water Systems*, *WQCD SDW Program Policy #5 2017* and *CDPHE Suggested Sampling Protocol for Ground Water Monitoring Wells*. Water samples will be submitted to a state-certified drinking water analysis lab within appropriate sample holding times with Chain of Custody documentation. The complete parameter list and schedule is attached to this estimate as Table 1.

Initial sample analysis results may inform modification of the sampling plan, including reductions or changes to the parameter suite and frequency of sampling. For example, analytical cost savings may be realized by reducing the frequency of VOCs/SOC collection if initial results show low concentrations/low risk. Any proposed modifications to the SAP will be reviewed and approved by TOM and its consultants.

Fieldwork is expected to continue for approximately one year, but may be extended based on direction from TOM.

Task 3. Reporting

Lotic will compile laboratory analysis results into a single unified dataset for submission to TOM. Data will be organized in the Water Quality Exchange (WQX) format utilized by EPA, CDPHE, and the Colorado Data Sharing Network. The complete parameter list and sampling frequency is included at the bottom of this estimate as Table 1. If desired by project partners, Lotic will upload project data to U.S. Environmental Protection Agency's (EPA) Water Quality Exchange for long term storage, archival and retrieval. Lotic provides these services to Eagle River Watershed Council (ERWC) annually, and will include the Minturn submission in the annual batch submission at no additional fee.

Results will be summarized statistically and presented in graphical (e.g. time series plots, seasonal box plots) and tabular format (e.g. minimum concentration, maximum concentration, IQR). Data summaries will aim to enhance understanding of spatial and temporal characteristics of sampling results among TOM staff and elected officials. Summary results will be communicated in a technical brief and all quality-controlled field data and laboratory analysis results will be submitted in spreadsheet format.

2. Estimated Costs

Lotic will complete the scope of work described here for a fixed fee of FIFTY-EIGHT THOUSAND FIFTY DOLLARS (\$58,050.00). A breakdown of the expected costs is provided below. Costs will be invoiced quarterly. Laboratory costs will be invoiced directly to Town of Minturn.

Task	Activity Description	Labor	Equipment Deployment	Laboratory Analysis	Subtotal
Task 1: Preparatory Work	Sampling and analysis plan development	\$ 375.00	\$ -	\$ -	\$ 375.00
	Site establishment, well conditioning treatment	\$ 450.00	\$ -	\$ -	\$ 450.00
Task 2: Sample Collection	Monthly grab sampling: standard analytes collection/analysis	\$ 4,500.00	\$ 250.00	\$ 9,700.00	\$ 14,450.00
	Quarterly grab sampling: expanded analytes collection/analysis (full DW matrix: inorganics, organics, radionuclides)	\$ 750.00	\$ 1,750.00	\$ 32,000.00	\$ 34,500.00
	Weekly grab sampling: field analytes collection (ph, SC, turbidity, temperature)	\$ 7,125.00	\$ 700.00	\$ -	\$ 7,825.00
Task 3: Reporting	Compilation of lab results to single dataset, generation of summary statistics and graphical outputs	\$ 450.00	\$ -	\$ -	\$ 450.00
				Total	\$ 58,050.00

3. Optional Services

Additional data collection or data analysis activities may support TOM's water supply evaluation and decision-making processes. Activities that may be of interest to TOM that are NOT currently incorporated into this cost proposal include:

- Review and analyze historical water quality data collected at surface and groundwater sampling locations between Belden and the Town of Minturn by EPA, ERWC, CDPHE, Newfields Inc., and Eagle River Water and Sanitation District.
- Conduct a pumping test/draw-down test to determine aquifer properties such as hydraulic conductivity and transmissivity in the vicinity of the established groundwater well.
- Conduct assessment activities to determine whether the groundwater sources may should be classified as Groundwater Under Direct Influence (GWUDI) of surface water
- Establishment of automated real-time/continuous data collection for water level and/or select water quality field parameters at specific ground or surface sites.

If TOM and its consultants have interest in these activities, we can revise this cost proposal to include one or more of them. Lotic can also perform these activities under a separate subcontract at a future date. Please let me know if you have any questions or concerns regarding this cost proposal.

Table 1. Parameter sampling list and frequency

Analyte group	Analyte	Frequency	Est. Obs	Analysis	Sites*	Total est Obs
Major ions, physical/field, trace metals	Bicarbonate	Monthly	12	Lab	4	48
	Carbonate	Monthly	12	Lab	4	48
	Chloride	Monthly	12	Lab	4	48
	Nitrate Nitrogen	Monthly	12	Lab	4	48
	Sulfate	Monthly	12	Lab	4	48
	Total Alkalinity	Monthly	12	Lab	4	48
	Total Dissolved Solids	Monthly	12	Lab	4	48
	Total Organic Carbon	Monthly	12	Lab	4	48
	Aluminum, total	Monthly	12	Lab	4	48
	Calcium, total	Monthly	12	Lab	4	48
	Iron, total	Monthly	12	Lab	4	48
	Magnesium, total	Monthly	12	Lab	4	48
	Sodium, total	Monthly	12	Lab	4	48
	Hardness, total	Monthly	12	Lab	4	48
	Color	Monthly	12	Lab	4	48
	UVA-254	Monthly	12	Lab	4	48
	pH	Weekly	50	Field	4	200
	Temperature	Weekly	50	Field	4	200
	Turbidity	Weekly	50	Field	4	200
Quarterly analytes, other	Total Coliform	Quarterly	4	Lab	4	16
	Nitrate	Quarterly	4	Lab	4	16
	Nitrite	Quarterly	4	Lab	4	16
	Nitrate/nitrite	Quarterly	4	Lab	4	16
Inorganics (CO Regulation 11, Table 11.19-I)	Antimony	Quarterly	4	Lab	4	16
	Arsenic	Quarterly	4	Lab	4	16
	Asbestos (fibers/L)	Quarterly	4	Lab	4	16
	Barium	Quarterly	4	Lab	4	16
	Beryllium	Quarterly	4	Lab	4	16
	Cadmium	Quarterly	4	Lab	4	16
	Chromium	Quarterly	4	Lab	4	16
	Cyanide	Quarterly	4	Lab	4	16
	Fluoride	Quarterly	4	Lab	4	16
	Mercury	Quarterly	4	Lab	4	16
	Nickel	Quarterly	4	Lab	4	16
	Selenium	Quarterly	4	Lab	4	16
	Thallium	Quarterly	4	Lab	4	16
Organics, VOCs (CO Regulation 11, Table 11.21-I)	Vinyl chloride	Quarterly	4	Lab	4	16
	Benzene	Quarterly	4	Lab	4	16
	Carbon tetrachloride	Quarterly	4	Lab	4	16
	1,2-Dichloroethane	Quarterly	4	Lab	4	16
	Trichlorethylene	Quarterly	4	Lab	4	16
	Para-Dichlorobenzene	Quarterly	4	Lab	4	16
	Dichloroethylene	Quarterly	4	Lab	4	16
	Trichloroethane	Quarterly	4	Lab	4	16

	Dichloroethylene	Quarterly	4	Lab	4	16
	Dichloropropane	Quarterly	4	Lab	4	16
	Ethylbenzene	Quarterly	4	Lab	4	16
	Monochlorobenzene	Quarterly	4	Lab	4	16
	Dichlorobenzene	Quarterly	4	Lab	4	16
	Styrene	Quarterly	4	Lab	4	16
	Tetrachloroethylene	Quarterly	4	Lab	4	16
	Toluene	Quarterly	4	Lab	4	16
	Trans-1,2 Dichloroethylene	Quarterly	4	Lab	4	16
	Xylenes (total)	Quarterly	4	Lab	4	16
	Dichloromethane (methylene chloride)	Quarterly	4	Lab	4	16
	1,2,4-Trichlorobenzene	Quarterly	4	Lab	4	16
	1,1,2-Trichloroethane	Quarterly	4	Lab	4	16
Organics, SOCs (CO Regulation 11, Table 11.21-II)	Alachlor	Quarterly	4	Lab	4	16
	Aldicarb	Quarterly	4	Lab	4	16
	Aldicarb sulfoxide	Quarterly	4	Lab	4	16
	Aldicarb sulfone	Quarterly	4	Lab	4	16
	Atrazine	Quarterly	4	Lab	4	16
	Carbofuran	Quarterly	4	Lab	4	16
	Chlordane	Quarterly	4	Lab	4	16
	Dibromochloropropane	Quarterly	4	Lab	4	16
	2,4-D	Quarterly	4	Lab	4	16
	Ethylene dibromide	Quarterly	4	Lab	4	16
	Heptachlor	Quarterly	4	Lab	4	16
	Heptachlor epoxide	Quarterly	4	Lab	4	16
	Lindane	Quarterly	4	Lab	4	16
	Methoxychlor	Quarterly	4	Lab	4	16
	Polychlorinated biphenyls	Quarterly	4	Lab	4	16
	Pentachlorophenol	Quarterly	4	Lab	4	16
	Toxaphene	Quarterly	4	Lab	4	16
	2,4,5-TP (Silvex)	Quarterly	4	Lab	4	16
	Benzopyrene	Quarterly	4	Lab	4	16
	Dalapon	Quarterly	4	Lab	4	16
	Di(2-ethylhexyl)adipate	Quarterly	4	Lab	4	16
	Di(2-ethylhexyl)phthalate	Quarterly	4	Lab	4	16
	Dinoseb	Quarterly	4	Lab	4	16
	Diquat	Quarterly	4	Lab	4	16
	Endothall	Quarterly	4	Lab	4	16
	Endrin	Quarterly	4	Lab	4	16
	Glyphosate	Quarterly	4	Lab	4	16
	Hexachlorobenzene	Quarterly	4	Lab	4	16
	Hexachlorocyclopentadiene	Quarterly	4	Lab	4	16
	Oxamyl (Vydate)	Quarterly	4	Lab	4	16
	Picloram	Quarterly	4	Lab	4	16
	Simazine	Quarterly	4	Lab	4	16
	2,3,7,8-TCDD (Dioxin)	Quarterly	4	Lab	4	16
Radionuclides	Gross alpha particle activity (including radium-226,	Quarterly	4	Lab	4	16

(CO Reg 11, Table 11.22-1)	excluding radon1 and uranium)					
	Combined radium-226 and radium-2282	Quarterly	4	Lab	4	16
	Uranium3	Quarterly	4	Lab	4	16
	Beta particle and photon radioactivity	Quarterly	4	Lab	4	16

Glenwood Springs – Main Office

201 14th Street, Suite 200
P. O. Drawer 2030
Glenwood Springs, CO 81602

Aspen

323 W. Main Street
Suite 301
Aspen, CO 81611

Montrose

1544 Oxbow Drive
Suite 224
Montrose, CO 81402

Office: 970.945.2261

Fax: 970.945.7336

**Direct Mail to Glenwood Springs*

DATE: April 10, 2020
TO: Minturn Mayor and Council
FROM: Karp Neu Hanlon, P.C.
RE: Electronic Signature Authorization

The attached resolution will authorize the use of electronic signatures by officers and employees of the Town required to sign instruments under the Code during the COVID-19 local disaster emergency declaration. Colorado has adopted the Uniform Electronic Transactions Act (“UETA”), codified at C.R.S. § 24-71.3-101 *et seq.*, which permits the use of electronic signatures on most legal instruments. The Minturn Municipal Code and Charter require signatures of officers and employees of the Town on numerous documents such as ordinances, resolutions, and contracts. However, the signature requirement is not for an “original signature”, and so the Town can choose how these documents are executed, so long as they comply with the law. Because the UETA permits electronic signatures, that option is available to the Town. The sole exception for the Town is the original signature requirement on survey plats that are accepted by the County Clerk and Recorder, which must be originals. *See* C.R.S. 38-50-101(3).

The UETA has certain standards for signature verification that must be followed in order for the signature to be binding. The Colorado Office of Information Technology has informed state agencies that only DocuSign meets the standards required under the UETA.

TOWN OF MINTURN

RESOLUTION 15 – SERIES 2020

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MINTURN, COLORADO, ADOPTING A POLICY FOR THE USE OF ELECTRONIC SIGNATURES ON ORDINANCES, RESOLUTIONS, CONTRACTS AND OTHER INSTRUMENTS REQUIRING THE TOWN'S SIGNATURE.

WHEREAS, the Town of Minturn (“Minturn” or the “Town”) is a home-rule municipality organized under Article XX of the Colorado Constitution and with the authority of the Minturn Home Rule Charter (the “Charter”); and

WHEREAS, the Novel Coronavirus (“COVID-19”) pandemic has spread and infected populations throughout the United States, the State of Colorado, and the western slope of Colorado; and

WHEREAS, by Executive Order, the Governor of the State of Colorado issued a Stay at Home Order ordering Coloradans to a stay at home through April 26, 2020 due to the presence of COVID-19 in the State; and

WHEREAS, pursuant to C.R.S. § 24-33.5-709, the Town Council declared a local disaster emergency in Minturn on March 16, 2020 in order to protect the life, health and safety of the citizens of Minturn; and

WHEREAS, consistent with the Governor’s order, the Town has and will conduct meetings and other business electronically by telephone and other electronic means until the disaster emergency is lifted; and

WHEREAS, Town buildings will, to an exclusive or partial extent, be closed to the public during this time; and

WHEREAS, the Minturn Municipal Code (the “Code”) requires the signature of various officers and employees of the Town on numerous official documents; and

WHEREAS, as a consequence of the foregoing, physical signature of ordinances, resolutions, contracts and other instruments is not possible or practical; and

WHEREAS, pursuant to Federal and Colorado State Law, including the Electronic Signatures in Global and National Commerce Act, 15 U.S.C. § 7001 *et seq.*, and the Uniform Electronic Transactions Act (UETA), as adopted by the Colorado General Assembly and codified at C.R.S. § 24-71.3-101 *et seq.*, certain agreements and other documents may be executed by electronic signature; and

WHEREAS, in order to facilitate the ongoing business and operations of the Town, the Town Council wishes to authorize electronic approval and signature of such instruments; and

WHEREAS, in order to achieve this goal, the Town Council intends this Resolution to provide authorization for execution of all resolutions, contracts and other instruments by electronic signature; and

WHEREAS, the Town Council recognizes that pursuant to C.R.S. § 38-50-101(3), survey plats must bear original signature and, therefore, may not be executed by electronic signature; and

WHEREAS, the Town Council finds that it is in the best interest of the health, welfare, and safety of the residents, employees, and officers of the Town of Minturn to adopt a policy to permit the use of electronic signatures on official documents requiring signatures under the Town Code.

NOW THEREFORE, IT IS RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MINTURN, COLORADO, THAT:

Section 1. The above recitals are hereby incorporated as findings by the Town Council of the Town of Minturn.

Section 2. The Town Council hereby authorizes the use of electronic signatures by officers and employees of the Town to execute all ordinance, resolutions, contracts, and other instruments requiring a signature under the Minturn Municipal Charter and Code.

Section 3. Notwithstanding the foregoing, nothing herein shall authorize the use of an electronic signature by the on a survey plat required under Chapter 16 or Chapter 17 of the Minturn Municipal Code.

Section 4. This Resolution shall stay in effect until the termination of the Town of Minturn's local disaster declaration.

INTRODUCED, READ AND PASSED THIS 15TH DAY OF APRIL 2020.

TOWN OF MINTURN, COLORADO

John Widerman IV, Mayor

ATTEST:

Jay Brunvand, Town Clerk



To: Mayor and Town Council
From: Michelle Metteer
Date: March 4, 2020
Agenda Item: Ordinance 05–Series 2020 An Ordinance of the Town of Minturn enacting a moratorium on the allocation of water taps for new build construction projects requiring more than three Single Family Equivalents (SFE)

REQUEST:

Council to consider the adoption of Ordinance 05 - Series 2020 An Ordinance of the Town of Minturn enacting a moratorium on the allocation of water taps for new build construction projects requiring more than three Single Family Equivalents (SFE)

INTRODUCTION:

Minturn has conducted public discussions covering all aspects of the water system for the last several years (and longer). In those discussions, the limitations of Cross Creek’s volumetric supply have been at the forefront and the creek is nearing its capacity. The Water Capital Improvement Plan cites the ability for Cross Creek to serve *approximately* 70 additional SFEs. Until such time that the Town has implemented a secondary water source and water treatment infrastructure, new building of larger construction projects requiring new taps is limited.

ANALYSIS:

An application for a preliminary planned unit development has been submitted to Minturn Town Hall. This application has gone through the pre-application meeting, two conceptual reviews at Planning Commission and a conceptual review with the Town Council. Planning Commission unanimously recommended the applicant proceed to the preliminary plan process.

Minturn has been aware that the last remaining taps and the Town’s ability to serve from the current single water source is limited. The time has arrived where the last remaining taps are being requested through application. It is important to distinguish, that the *approximately* 70 SFE’s remaining is data taken from the worst-case scenario drought in the winter months. What this means is that there is an amount of “wiggle-room” for Minturn to allocate additional taps using extreme conservation.

This Ordinance would allow builders and construction projects to apply for new builds up to three taps. The Town would not be able to accept any applications for projects exceeding three new taps.

COMMUNITY INPUT:

Imp

BUDGET / STAFF IMPACT:

\$0

STRATEGIC PLAN ALIGNMENT:

ADVANCE DECISIONS/PROJECTS/INITIATIVES THAT EXPAND FUTURE OPPORTUNITY AND VIABILITY FOR MINTURN

RECOMMENDED ACTION OR PROPOSED MOTION:

- Approve Ordinance 05–Series 2020 An Ordinance of the Town of Minturn enacting a moratorium on the allocation of water taps for new build construction projects requiring more than three Single Family Equivalents (SFE)

ATTACHMENTS:

- Ordinance 05–Series 2020 An Ordinance of the Town of Minturn enacting a moratorium on the allocation of water taps for new build construction projects requiring more than three Single Family Equivalents (SFE)

**TOWN OF MINTURN, COLORADO
ORDINANCE NO. 05 - SERIES 2020**

**AN ORDINANCE OF THE TOWN OF MINTURN,
COLORADO ENACTING A MORATORIUM ON THE
ALLOCATION OF WATER TAPS FOR NEW BUILD
CONSTRUCTION PROJECTS REQUIRING MORE
THAN THREE SINGLE FAMILY EQUIVALENT UNITS.**

WHEREAS, the Town of Minturn (“Town”) is a legal and political subdivision of the State of Colorado for which the Minturn Town Council (“Town Council”) is authorized to act; and

WHEREAS, new construction projects and projects increasing the footprint or the area of an existing structure proposed to be undertaken within the Town are subject to a water service application review pursuant to Section 13-2-10 of the Minturn Municipal Code (“Code”) to ensure that the proposed structures and additions are constructed in compliance with the Code, including the Town's Municipal Utilities, and other regulations adopted by the Town; and

WHEREAS, the Town Council approved Resolution 40 – Series 2019 A Resolution to approve a Capital Improvements Plan (CIP) for the Minturn Water Plant and system within the Town of Minturn; and

WHEREAS, the 2019 Water System CIP Table 3 Development Summary acknowledges approximately 70 remaining water taps, or Single Family Equivalent (“SFE”) units for use within the Town of Minturn with the current water infrastructure and single water source utilized; and

WHEREAS, the 2019 Water System CIP Table 3 Development Summary acknowledges the approximately 70 remaining taps are in addition to the already allocated 120 remaining taps to be designated for the Eagle County School District Maloit Park area as outlined in Ordinances 1-4, Series 2011; and

WHEREAS, Resolution 40 – Series 2019, Section 1 acknowledges the adoption of “Option 2” by the Minturn Town Council supporting the growth scenario of an additional 330 SFEs; and

WHEREAS, Ordinance 11 – Series 2019 An Ordinance adopting the fee schedule for fiscal year 2020, adopted the water utilities fee schedule based on the Option 2 growth scenario water rate modeling conducted by Ehlers Municipal Financial; and

WHEREAS, Minturn Crossing LLC (the “Applicant”) conducted pre-application meetings for the Minturn Crossing Conceptual Development Plan for Planned Unit Development with the Town on September 4, 2019 and October 24, 2019; and

WHEREAS, the Applicant submitted a Conceptual Development Plan for PUD application (the “Concept Plan”) to the Town on November 18, 2019; and

WHEREAS, the Applicant participated in required public conceptual plan review meetings during regularly scheduled Minturn Planning Commission meetings on the following dates: December 11, 2019 and January 8, 2020 and received approval; and

WHEREAS, the Applicant participated in a voluntary public conceptual plan review meeting at a regularly scheduled Minturn Town Council meeting held on December 18, 2019 and received conceptual level support; and

WHEREAS, at its regularly scheduled meeting of January 8, 2020, the Minturn Planning Commission voted unanimously to recommend to the Town of Minturn Planning Director that the Conceptual Plan met the standards for a Conceptual Development Plan for PUD pursuant to the Code, and that the Applicant should proceed to Preliminary Plan for PUD application; and

WHEREAS, the Town received an application (the “Application”) for the Minturn Crossing Preliminary Plan for PUD (the “PUD”) on March 13, 2020; and

WHEREAS, the Code requires the Town to determine completeness of the Application within ten (10) business days following receipt of a land use application; and

WHEREAS, the Application is for a residential PUD in general conformance with the Concept Plan and proposes up to 162 SFEs or a total buildout of 184 single-family, duplex, and multi-family dwelling units to be constructed in multiple phases, with the first phase to consist of a maximum of 70 dwelling units or SFEs; and

WHEREAS, based upon water utility capacity to serve, the water necessary to serve the first phase of the PUD is currently available; and

WHEREAS, municipalities have the authority to enact moratoria in order to preserve the status quo and promote orderly development so long as it is not contrary to a statewide regulatory scheme or policy; and

WHEREAS, the Town Council hereby finds and determines that a moratorium on the issuance of water taps for new projects requiring more than 3 SFEs after April 8, 2020 preserves the status quo in such a manner as to promote orderly development within the Town and is not contrary to any statewide regulatory schemes or policies, and furthermore provides sufficient assurance as to the availability of water taps for a pending application while protecting the Town’s ability to adequately serve existing utility customers, thereby protecting the Town’s water infrastructure and water source.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MINTURN, COLORADO:

SECTION 1. The foregoing recitals are incorporated herein as if set forth in full.

SECTION 2. A moratorium commencing on April 8, 2020 is hereby imposed on the acceptance and processing by the Town of land use development applications submitted pursuant

to Minturn Municipal Code Chapter 16 for new construction projects within the Town's water service area that will require more than three (3) new Single Family Equivalents, as defined in Minturn Municipal Code Chapter 13, Article 1.

SECTION 3. If any section, subsection, clause, phrase, or provision of this ordinance, or the application thereof to any person or circumstance shall to any extent be held by a court of competent jurisdiction to be invalid, void or unconstitutional, the remaining sections, subsections, clauses, phrases and provisions of this ordinance, or the application thereof to any person or circumstance, shall remain in full force and shall in no way be affected, impaired or invalidated.

INTRODUCED, READ BY TITLE, APPROVED ON THE FIRST READING AND ORDERED PUBLISHED BY TITLE ONLY AND POSTED IN FULL ON THE OFFICIAL TOWN WEBSITE THE 15th DAY OF APRIL 2020. A PUBLIC HEARING ON THIS ORDINANCE SHALL BE HELD AT THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF MINTURN, COLORADO ON THE 6TH DAY OF MAY 2020 AT 6:30 p.m. AT THE MINTURN TOWN HALL 302 PINE STREET, MINTURN COLORADO 81645.

TOWN OF MINTURN, COLORADO

John Widerman IV, Mayor

ATTEST:

By: _____
Jay Brunvand, Town Clerk

THE TOWN OF MINTURN, COLORADO, ORDAINS THIS ORDINANCE ENACTED ON SECOND READING AND ORDERED PUBLISHED BY TITLE ONLY AND POSTED IN FULL ON THE OFFICIAL TOWN WEB SITE THIS 6TH DAY OF MAY 2020.

TOWN OF MINTURN, COLORADO

John Widerman IV, Mayor

ATTEST:

By: _____
Jay Brunvand, Town Clerk



To: Mayor and Council

From: Jay Brunvand

Date: April 15, 2020

Agenda Item: Ordinance 04 – Series 2020

REQUEST:

Council is asked to approve Ordinance 04 – Series 2020, an Ordinance adopting the 2020 Model Traffic Code.

INTRODUCTION:

Periodically the Model Traffic Code is revised by the State of Colorado. This Ordinance is designed to ensure Minturn is on the most recent code for uniformity purposes. The Town has included amendments to the State version designed to best fit Minturn's situation.

ANALYSIS:

N/A

COMMUNITY INPUT:

2016 Survey indicated safety and pedestrian access as community priorities.

BUDGET / STAFF IMPACT:

N/A

STRATEGIC PLAN ALIGNMENT:

In accordance with Strategy #1 to practice fair, transparent and communicative local government.

RECOMMENDED ACTION OR PROPOSED MOTION:

Motion to approve Ordinance 04 – Series 2020 an Ordinance for the regulation of traffic by the Town of Minturn Colorado; adopting by reference the 2020 edition of the "Model Traffic Code" repealing all Ordinances in conflict therewith; and providing penalties for violation thereof.

ATTACHMENTS:

- Ordinance 04 – Series 2020

**TOWN OF MINTURN, COLORADO
ORDINANCE NO. 04 – SERIES 2020**

**AN ORDINANCE FOR THE REGULATION OF TRAFFIC
BY THE TOWN OF MINTURN COLORADO; ADOPTING
BY REFERENCE THE 2020 EDITION OF THE "MODEL
TRAFFIC CODE" REPEALING ALL ORDINANCES IN
CONFLICT THEREWITH; AND PROVIDING PENALTIES
FOR VIOLATION THEREOF.**

WHEREAS, the Town of Minturn ("Town") is a Colorado home rule municipality organized pursuant to Article XX of the Colorado Constitution and with the authority of the Town of Minturn Home Rule Charter for which the Minturn Town Council ("Town Council") is authorized to act; and

WHEREAS, Chapter 8 of the Minturn Municipal Code (the "Code") provides for certain the regulation of Vehicles and Traffic on the public roads and highways within the Town; and

WHEREAS, The Colorado Department of Transportation has published the 2020 edition of the Model Traffic Code that relates to comprehensive traffic control regulations within the state; and

WHEREAS, the Minturn Town Council finds and believes that it is necessary and proper to amend the Minturn Town Code to adopt the most recent version of the Model Traffic Code and adopt other amendments necessary to conform therewith.

**NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE
TOWN OF MINTURN, COLORADO:**

SECTION 1. The foregoing recitals are incorporated herein as if set forth in full.

SECTION 2. Article 1, Chapter 10 of the Minturn Municipal Code is hereby amended as set forth in **Exhibit A**, with additions shown in double underlined text. Sections of Chapter 8 which are not expressly described in this Ordinance are deemed to continue to be in full effect without change.

SECTION 3. Article 4, Chapter 8 is hereby repealed.

SECTION 4. Article 5, Chapter 8 is hereby repealed

**INTRODUCED, READ BY TITLE, APPROVED ON THE FIRST READING AND
ORDERED PUBLISHED BY TITLE ONLY AND POSTED IN FULL ON THE OFFICIAL
TOWN WEBSITE THE 18th DAY OF MARCH, 2020. A PUBLIC HEARING ON THIS
ORDINANCE SHALL BE HELD AT THE REGULAR MEETING OF THE TOWN
COUNCIL OF THE TOWN OF MINTURN, COLORADO ON THE 15th DAY OF APRIL,
2020 AT 6:30p.m. AT THE MINTURN TOWN HALL 302 PINE STREET, MINTURN
COLORADO 81645.**

TOWN OF MINTURN, COLORADO

John Widerman IV, Mayor

ATTEST:

By:_____
Jay Brunvand, Town Clerk

**THE TOWN OF MINTURN, COLORADO, ORDAINS THIS ORDINANCE
ENACTED ON SECOND READING AND ORDERED PUBLISHED BY TITLE ONLY
AND POSTED IN FULL ON THE OFFICIAL TOWN WEB SITE THIS 6th DAY OF MAY,
2020.**

TOWN OF MINTURN, COLORADO

John Widerman IV, Mayor

ATTEST:

By:_____
Jay Brunvand, Town Clerk

Michelle Metteer
Town Manager
301 Boulder St #309
Minturn, CO 81645
970-827-5645 x8
manager@minturn.org
www.minturn.org



Town Council
Mayor – John Widerman
Mayor Pro Tem – Earle Bidez
Council Members:
Terry Armistead
George Brodin
Brian Eggleton
Eric Gotthelf
Chelsea Winters

TOWN MANAGER UPDATE

April 15, 2020

Minturn Updates

- **Minturn Shooting Range** is closed until a minimum of May 31, 2020.
- **Stage 1 Fire Restrictions** are in effect for Eagle County by order of the Eagle County Sheriff's office starting April 11, 2020. Minturn will be following/mirroring this order.
- **Minturn town hall is closed** through Thursday, April 30, 2020 for in-person services. Business is still being conducted via phone and email.
- **Licensing Renewal extensions**
 - Deadline extensions of 90-days have been provided for business license renewals, short term rental renewals and contractor license renewals
- **Election Results**
 - John Widerman was re-elected Mayor (two-year term)
 - Council Members:
 - Gusty Kanakis, elected to a 4-year term
 - Terry Armistead, re-elected to a 4-year term
 - George Brodin, re-elected to a 4-year term
 - Eric Gotthelf, re-elected to a 2-year term
- **Speed Bumps installed by April 15**
 - Plan to be installed on Taylor Ave, Eagle St 400 Block and Boulder St
- **Street Sweeping**
 - The large street sweeper has been reserved for the month of May. Parking restrictions will be in place during sweeping and signage of these restrictions will be provided in advance.
- **Scholarship Application deadline**
 - Deadline has been extended to April 17, 2020. All pertinent information in online at Minturn.org.
- **Proper disposal of disinfectant wipes**
 - Eagle River Water and Sanitation District would like to remind residents of the danger of flushing wipes into the sewage collection system. People seem to be using more sanitizing and other wipes due to COVID-19 and these items are frequently being flushed when they should be thrown in the trash. Wipes (and many other things) don't breakdown in the sewage collection system (only toilet paper does) and they lead to a myriad of potential problems, none of which are acceptable during a public health crisis.
https://www.erwsd.org/wp-content/uploads/Homeowners-Guide_Cover-Your-Flush_Trifold.pdf

Jay Brunvand
 Clerk/Treasurer
 301 Pine St #309 ♦ 302 Pine St
 Minturn, CO 81645
 970-827-5645 x1
treasurer@minturn.org
www.minturn.org



Town Council
 Mayor – John Widerman
 Mayor Pro Tem – Earle Bidez
 Council Members:
 Terry Armistead
 George Brodin
 Brian Eggleton
 Eric Gotthelf
 Chelsea Winters

Below reflects proposed topics to be scheduled at future Town Council meetings and is informational only. Dates and topics are subject to change.

REGULAR TOWN COUNCIL MEETINGS	
April 15, 2020	
Ordinance No. __ – Series 2020 (First Reading) An Ordinance of the Town of Minturn enacting a moratorium on the allocation of water taps for new build construction projects requiring more than three single family equivalents (SFEs)	
Swearing in of new Council members and mayor – Brunvand/Johnson	
Swearing in of Municipal and Deputy Judge - Brunvand	
Ordinance No. __ - Series 2020 (First Reading) An Ordinance Amending Chapter 8 of the Minturn Municipal Code to Adopt the 2020 Model Traffic Code for Colorado with Local Amendments	
Executive Session – Negotiations pertaining to Bolts Lake	
May 6, 2020	
Work Session – Minturn Fitness Center Discussion	
Ordinance No. __ - Series 2020 (Second Reading) An Ordinance Amending Chapter 8 of the Minturn Municipal Code to Adopt the 2020 Model Traffic Code for Colorado with Local Amendments	
Ordinance No. __ – Series 2020 (Second Reading) An Ordinance of the Town of Minturn enacting a moratorium on the allocation of water taps for new build construction projects requiring more than three single family equivalents (SFEs)	
May 20, 2020	
Council Retreat (details tbd)	
July 1, 2020	
<u>Public Hearing/Action Item</u> : Ordinance 08 – Series 2019 (Second Reading) An Ordinance approving Disconnection of Real Property from the Town of Minturn – Battle Mountain Bolts Lake Property – Sawyer	
Discussion/Direction – Leash Law review – Eagle County Animal Control	
Discussion/Direction – General Fund Capital Improvement Plan Public Comment & Feedback	