



Town of Minturn Protocols for Public Meetings

Public meetings have resumed in Minturn council chambers, effective October 7th when the Minturn Town Council convened for its evening meeting in the municipal building. Regular Planning Commission meetings will resume on October 28th. Safety protocols have been established to keep participants socially distanced during the proceedings with opportunities for public comment to take place either in-person or virtually.

The town adopted a remote meeting policy on March 16 as a means of keeping the public safe while continuing its public business during the early stages of the COVID-19 public health crisis. Following enactment of revised public health orders from Eagle County on May 25, the Town Clerk's Office has been working to prepare for the reopening of the chambers to Minturn's boards and commissions as well as members of the public on a limited basis.

The social protocols in place will ensure compliance with the Eagle County Public Health Orders and offers a meeting environment that will allow elected officials, boards and commission members and town staff to serve in a modified public capacity. The number of people allowed in chambers will be limited to town staff, applicants and their representatives, and presenters on agenda items. Additional guests will be permitted based on availability. To maintain social distancing, members of the public will be escorted into the chambers one at a time to comment during citizen participation or during public hearings and will be required to exit the chambers upon completion of presenting public comment. Face coverings will be required for in-person participants. A maximum of 4 guests can be in the lobby at any given moment, and if there are additional guests waiting, they will need to wait outside until someone leaves. It is recommended to send any questions or comments in advance. The meeting will be shown live in the town hall lobby, for those who are waiting.

RSVPs may be required (for anyone other than applicants or invited presenters) in order to attend a Town Council or Planning Commission meeting in person, if a large turnout is expected. To RSVP for a Town Council meeting, please email Jay Brunvand or Cindy Krieg (treasurer@minturn.org, events@minturn.org). To RSVP for a Planning Commission meeting, please email Madison Harris (planner1@minturn.org). RSVPs will be accepted on a first-come, first served basis until we reach max capacity.

The Town will also be sharing the meetings electronically via Zoom, so that anyone wishing / needing to participate but not comfortable doing so in person (or if there is not availability to participate in person), will still have the option to participate. Public comment opportunities will be available via Zoom, and are also available by emailing Town Staff in advance, by noon on the meeting day. Please use the above emails to submit public comment / questions in advance (For Town Council – email treasurer@minturn.org or events@minturn.org. For Planning Commission, email planner1@minturn.org).

To access public meeting agendas, visit the town's website at www.minturn.org. Town Council meetings are recorded by High Five Access Media at www.highfivemedia.org/ and are available for viewing via <https://www.highfivemedia.org/series/minturn-town-council>, or via the homepage of www.minturn.org.

For more information about the public meeting protocols, contact Cindy Krieg at events@minturn.org or 970-827-5645, x5.