



**Planning Commission Agenda
Wednesday January 26, 2022 – 6:30 PM
Minturn Town Hall / Council Chambers
302 Pine St Minturn, CO**

The agenda is subject to change, including the addition of items 24 hours in advance or the deletion of items at any time. The order and times of agenda items listed are approximate. This agenda and meetings can be viewed at www.minturn.org.

MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

1. This will be an in-person meeting with access for the public to attend in person or via the Zoom link included. Zoom Link: <https://us02web.zoom.us/j/81152699190>

Zoom Call-In Information: **1 651 372 8299 or 1 301 715 8592 Webinar ID: 811 5269 9190**

Please note: all virtual participants are muted. In order to be called upon an unmuted, you will need to use the “raise hand” feature in the Zoom platform. When it’s your turn to speak, the moderator will unmute your line and you will have five (5) minutes for public comment.

PUBLIC COMMENTS: If you are unable to attend, public comments regarding any items on the agenda can be submitted to Madison Harris, Planner I, prior to the meeting and will be included as part of the record.

CALL TO ORDER – 6:30 PM

ROLL CALL & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA *Opportunity for amendment or deletions to the agenda.*

DECLARATION OF CONFLICTS OF INTEREST

APPROVAL OF MINUTES

1. January 12, 2022

PUBLIC COMMENT *Citizens are invited to comment on any item not on the regular Agenda subject to a public hearing. Please limit your comments to five (5) minutes per person unless arrangements have been made for a presentation with the Town Planner. Those who are speaking are requested to state their name and address for the record.*

PLANNING COMMISSION COMMENTS

DESIGN REVIEW AND LAND USE PUBLIC HEARINGS

1. Minturn Bike Park Pergola

SPECIAL PRESENTATIONS

1. 30 Foot Live Stream Setback – Eagle River Watershed Council

PROJECTS AND UPDATES – 7:30 PM

1. Community Plan Update

FUTURE MEETINGS – 7:40 PM

1. February 9, 2021
2. February 23, 2021

ADJOURN



**Planning Commission Official Minutes
Wednesday January 12, 2022 – 6:30 PM
Minturn Town Hall / Council Chambers
302 Pine St Minturn, CO**

The agenda is subject to change, including the addition of items 24 hours in advance or the deletion of items at any time. The order of agenda items listed are approximate. This agenda and meetings can be viewed at www.minturn.org.

MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

1. This will be Zoom Meeting ONLY. Zoom Link: <https://us02web.zoom.us/j/81801300979>

Zoom Call-In Information: **1 651 372 8299 or 1 301 715 8592 Webinar ID: 818 0130 0979**

Please note: all virtual participants are muted. In order to be called upon an unmuted, you will need to use the “raise hand” feature in the Zoom platform. When it’s your turn to speak, the moderator will unmute your line and you will have five (5) minutes for public comment.

PUBLIC COMMENTS: If you are unable to attend, public comments regarding any items on the agenda can be submitted to Madison Harris, Planner I, prior to the meeting and will be included as part of the record.

CALL TO ORDER

Lynn Teach called the meeting to order at 6:30 pm.

ROLL CALL & PLEDGE OF ALLEGIANCE

Those present at roll call: Planning Commission Chair Lynn Teach and Planning Commission Members Elliot Hovey, Chris Manning, Jena Skinner, and Jeff Armistead.

Staff Members Present: Town Planner Scot Hunn and Planner I Madison Harris.

Note: Tom Priest is excused absent.

APPROVAL OF AGENDA *Opportunity for amendment or deletions to the agenda.*

Motion by Jena S., second by Jeff A., to approve the agenda as presented. Motion passed 4-0.

Note: Elliot H. is attending in his status as an alternate.

Note: Tom Priest is excused absent.

DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest.

APPROVAL OF MINUTES

1. December 8, 2021

Chris M. and Lynn T. both had minor spelling corrections

Motion by Jeff A., second by Chris M., to approve the minutes as presented. Motion

passed 4-0.

Note: Elliot H. is attending in his status as an alternate.

Note: Tom Priest is excused absent.

PUBLIC COMMENT *Citizens are invited to comment on any item not on the regular Agenda subject to a public hearing. Please limit your comments to five (5) minutes per person unless arrangements have been made for a presentation with the Town Planner. Those who are speaking are requested to state their name and address for the record.*

No public comment.

PLANNING COMMISSION COMMENTS

Jena S. gave an update on the Historic Preservation Kick-Off Meeting held on January 6, 2022. This meeting was held on the topic of a new ordinance that will address certain districts and buildings. Going through the ordinance will take a few meetings before the ordinance goes before the Planning Commission. Jena S. is also on the Minturn Community Fund and is asking for volunteers for the Shovel Squad. Info at minturncommunityfund.org.

DESIGN REVIEW AND LAND USE PUBLIC HEARINGS

1. Ordinance No. (TBD) – Series 2022 – An ordinance of the Town of Minturn, Colorado, amending Chapter 16 of the Minturn Municipal Code to provide for the rezoning of the Old Town Residential Zone District, the South Town Residential Zone District, the Martin Creek Residential Estate Zone District, the Cross Creek Residential Zone District, Game Creek Residential Zone District, and the Willow Creek, Rock Creek, and Holy Cross Residential Zone Districts for the Purpose of Aligning with State Statute Concerning Day Care Homes.

Scot H. introduced the ordinance. The state law changed and thus we are amending the Municipal Code to reflect that change. This affects every residential zone district in town. The purpose is to increase access to opportunities to Family Child Care Homes. We will be adding a new section to Chapter 16, Article 17 of the MMC as well as amending the definition of Day Care Center and replacing the definition of Day Care Home with Family Child Care Home.

Jena S. asked that we consider this change for Senior Care as well.

Elliot H. clarified how this affects current child care providers in the Town.

Jena S. clarified if this affected the use table.

Lynn T. asked if there was guidance to how to demonstrate the adequate size of the facility.

- Jena S. said that the State has controls to guide this.

Public Comment was opened and closed.

Motion by Chris M., second by Jeff A., to recommend approval of Ordinance No. (TBD) – Series 2022 – An ordinance of the Town of Minturn, Colorado, amending Chapter 16 of the Minturn Municipal Code to provide for the rezoning of the Old Town Residential Zone District, the South Town Residential Zone District, the Martin Creek Residential Estate Zone District, the Cross Creek Residential Zone District, Game Creek Residential Zone District, and the Willow Creek, Rock Creek, and Holy Cross Residential Zone Districts for the Purpose of Aligning with State Statute Concerning Day Care Homes to the Minturn Town Council with no conditions. Motion passed 4-0.

Note: Elliot H. is attending in his status as an alternate.

Note: Tom Priest is excused absent.

PROJECTS AND UPDATES

1. Community Plan Update
 - a. Staff and SE Group are organizing a charrette for the 100 Block.

FUTURE MEETINGS

1. January 26, 2022
2. February 9, 2022

ADJOURN

Motion by Jeff A., second by Jena S., to adjourn the regular meeting of January 12, 2022 at 7:08 pm. Motion passed 4-0.

Note: Elliot H. is attending in his status as an alternate.

Note: Tom Priest is excused absent.

Lynn Teach, Commission Chair

ATTEST:

Scot Hunn, Planning Director

Minturn Planning Department
Minturn Town Center
302 Pine Street
Minturn, Colorado 81645



Minturn Planning Commission
Chair – Lynn Teach
Jeff Armistead
Elliot Hovey
Chris Manning
Tom Priest
Jena Skinner

To: Planning Commission
From: Madison Harris, Planner I
Date: January 21, 2022
Re: Pergola Installation at Minturn’s Bike Park

The Town of Minturn and Vail Valley Mountain Trails Alliance (VVMTA) requests review of a pergola structure to be constructed at Minturn’s Bike Park. Per the Applicant’s request:

“As part of a CDOT Revitalizing Main Streets Grant, the Town is proposing to install a shelter / shade structure at the Minturn Bike Park.”

The Town of Minturn owns the land that the structure will sit on, while the VVMTA will oversee the installation. The pergola is 19.52’ by 24.85’ situated on the paved patio area at the entrance to the park. The Town of Minturn received funding through a CDOT Revitalizing Main Streets Grant in 2021. The grant project included several items for downtown, but also included the addition of the pergola / shelter structure for the bike park. The pergola is scheduled for installation in the spring once temperatures allow.

Economic Development Coordinator Cindy Krieg has been working with VVMTA for 6 months to bring this project forward through a process. The plans associated with the application have been submitted for the Design Review Board’s consideration along with photos showing the location.

Staff is recommending **approval without conditions**.



DESIGN REVIEW APPLICATION

TOWN OF MINTURN PLANNING AND ZONING DEPARTMENT
 P.O. Box 309 302 Pine Street Minturn, Colorado 81649-0309
 Phone: 970-827-5645 Fax: 970-827-5545 Email: planner@minturn.org

Project Name:

Minturn Bike Park - Shelter Structure Installation

Project Location

Street Address: 1010 Cemetery Road, Minturn CO 81645

Zoning:

Parcel Number(s):

Application Request:

As part of a CDOT Revitalizing Main Streets Grant, the Town is proposing to install a shelter / shade structure at the Minturn Bike Park. The structure is being ordered from Pergola Kits USA (Drawings included) and will be assembled / installed on site.

Applicant:

Name: Town of Minturn and Vail Valley Mountain Trails Alliance (Town of Minturn is the property owner, VVMTA will be overseeing the installation)

Mailing Address: PO Box 309, Minturn CO 81645

Phone: **970-445-2415 (Cindy Krieg)**

Email: events@minturn.org, ernest@vvmta.org

Property Owner:

Name: **Town of Minturn**

Mailing Address: PO Box 309, Minturn CO 81645

Phone: **970-445-2415 (Cindy Krieg)**

Email: **events@minturn.org**

Required Information:

Lot Size: 45'x65 (approx)	Type of Residence (Single Family, ADU, Duplex)	# of Bedrooms N/A	# On-site Parking Spaces
# of Stories:	Snow storage sq ft:	Building Footprint sq ft:	Total sq ft Impervious Surface:

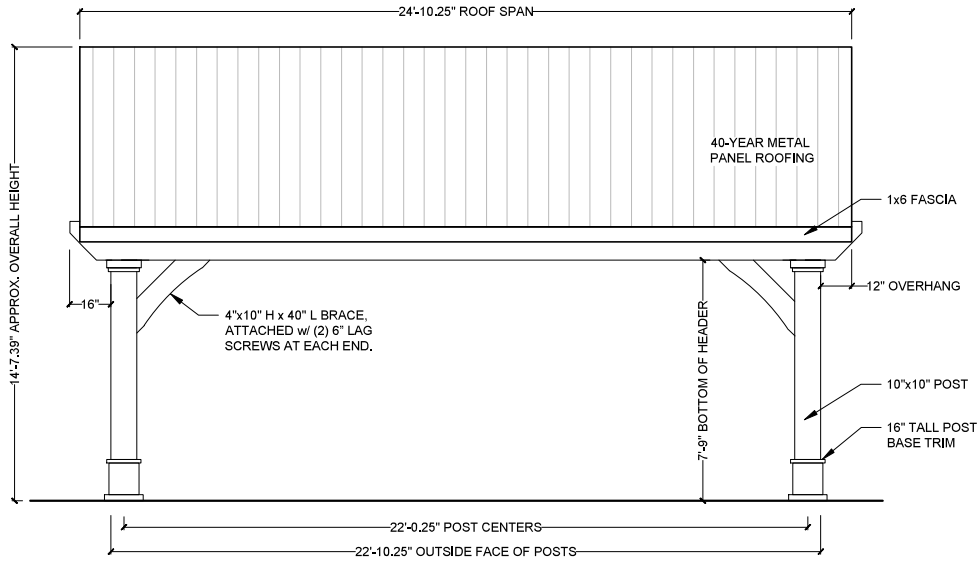
Signature:

Fee Paid: _____ **Date Received:** _____ **Planner:** _____

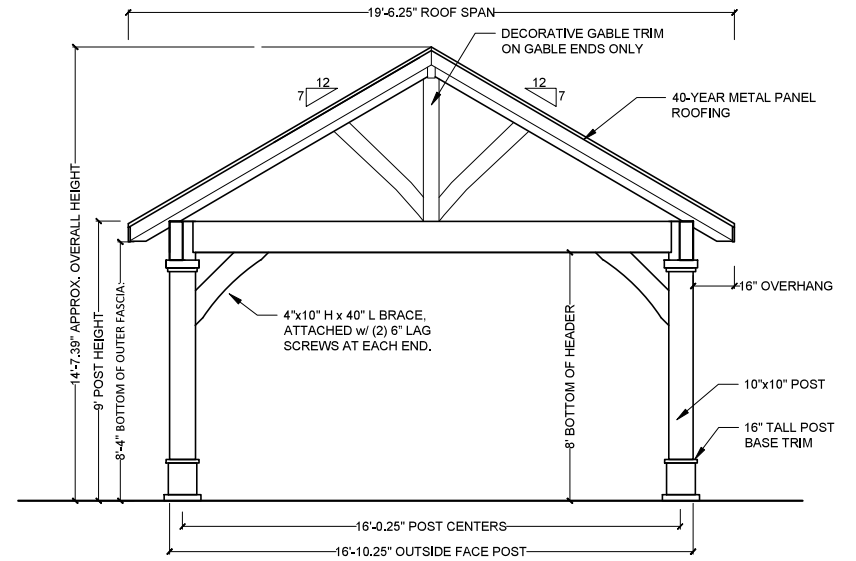
ENGINEERING NOTE:
 THERE HAS NOT BEEN MECHANICAL, ELECTRICAL, OR SITE ENGINEERING PERFORMED FOR THIS PROJECT UNLESS OTHERWISE NOTED.
 IT SHALL BE THE RESPONSIBILITY OF OTHERS TO OBTAIN DESIGN DATA FROM A LICENSED ENGINEER FOR THESE SYSTEMS. ENGINEERING SHALL CONFORM WITH ALL APPLICABLE LOCAL AND/OR STATE BUILDING CODES AND REGULATIONS.

CONSTRUCTION NOTES:
 -ALL WOOD TO BE WESTERN RED CEDAR ROUGH SAWN #2 GRADE OR BETTER UNLESS OTHERWISE NOTED.
 -ALL HARDWARE TO BE HOT DIP GALVANIZED, OR STAINLESS STEEL UNLESS OTHERWISE NOTED.


BUILDING CODES:
 ALL CONSTRUCTION SHALL COMPLY WITH THE REQUIREMENTS OF ANY AND ALL APPLICABLE STATE COUNTY AND LOCAL BUILDING CODES OR REGULATIONS.

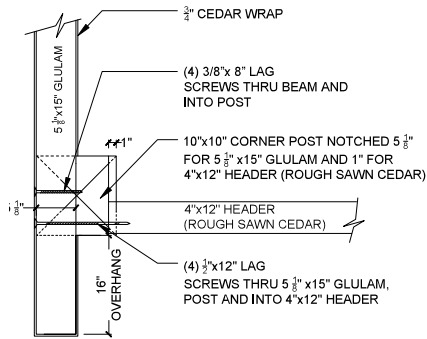


ELEVATION "B"

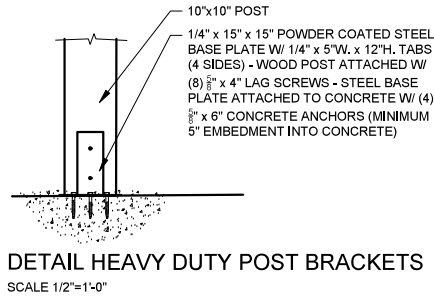


ELEVATION "A"

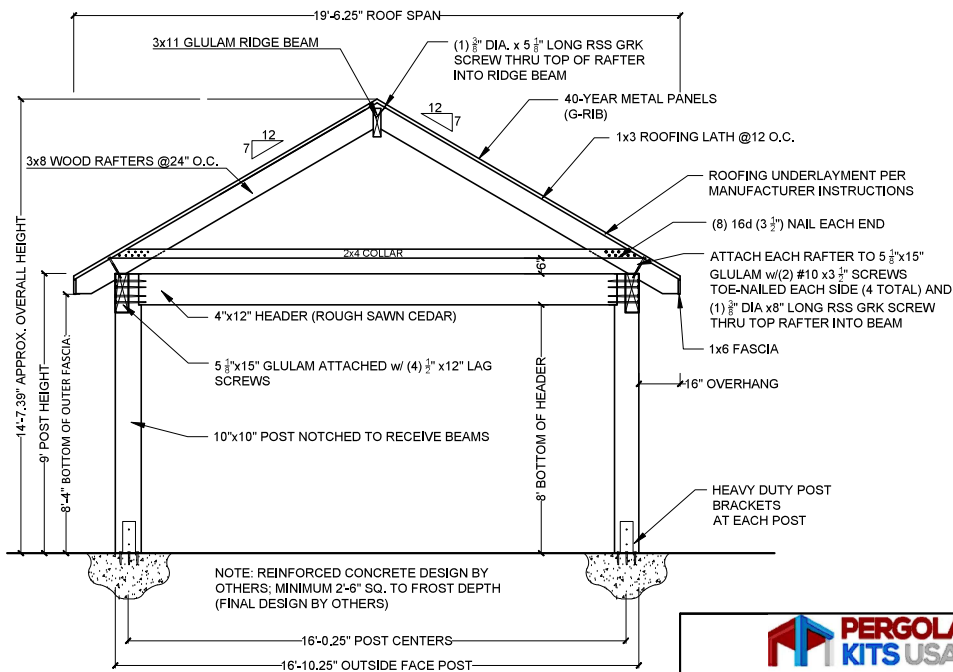
 PERGOLA KITS USA (800)403-9259 www.pergolakitsusa.com	SITE ADDRESS: MINTURN BIKE PARK 1010 CEMETERY RD. MINTURN, COLORADO 81645	17'-2" x 23'-2" ROUGH SAWN GRAND CEDAR PAVILION	
		DATE 09/14/2021	SCALE 1/4" = 1'-0"
		SHEET NO. 1 OF 2 8	



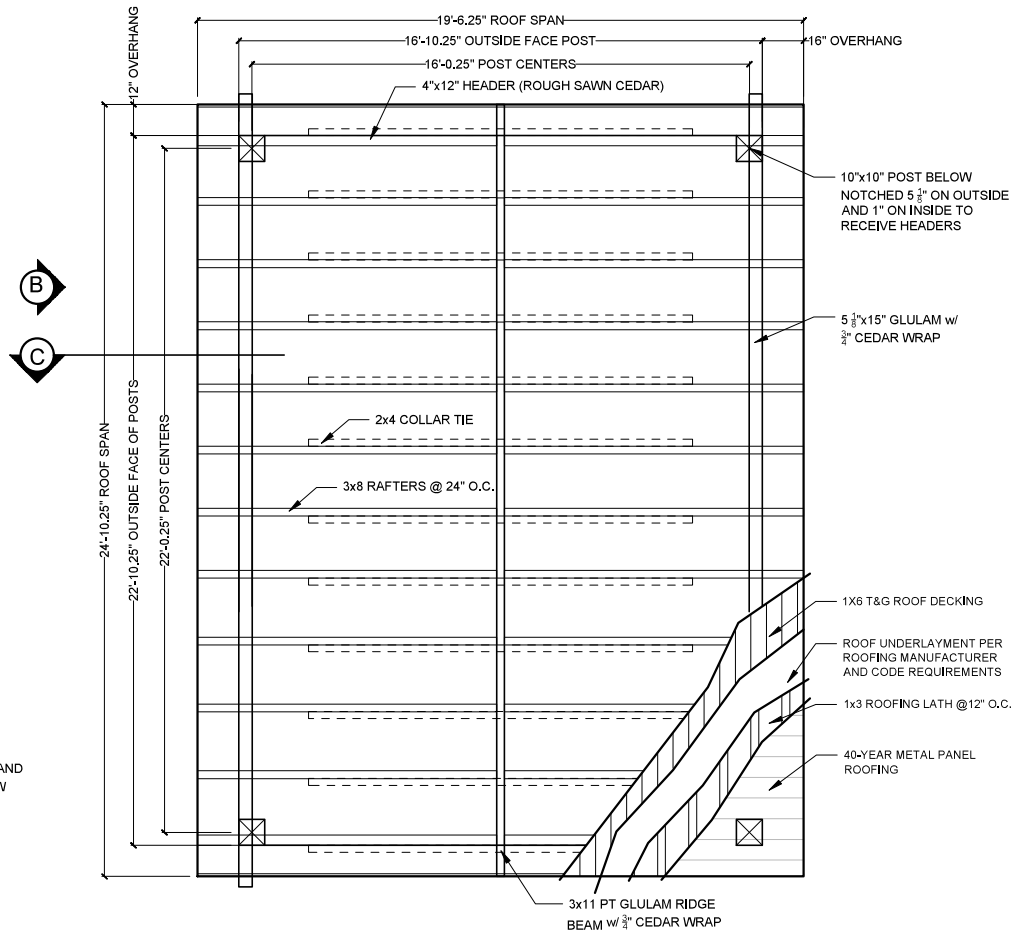
HEADER / POST / TIE BEAM CONNECTION DETAIL
NO SCALE



DETAIL HEAVY DUTY POST BRACKETS
SCALE 1/2"=1'-0"



SECTION "C"
SCALE 3/4"=1'-0"



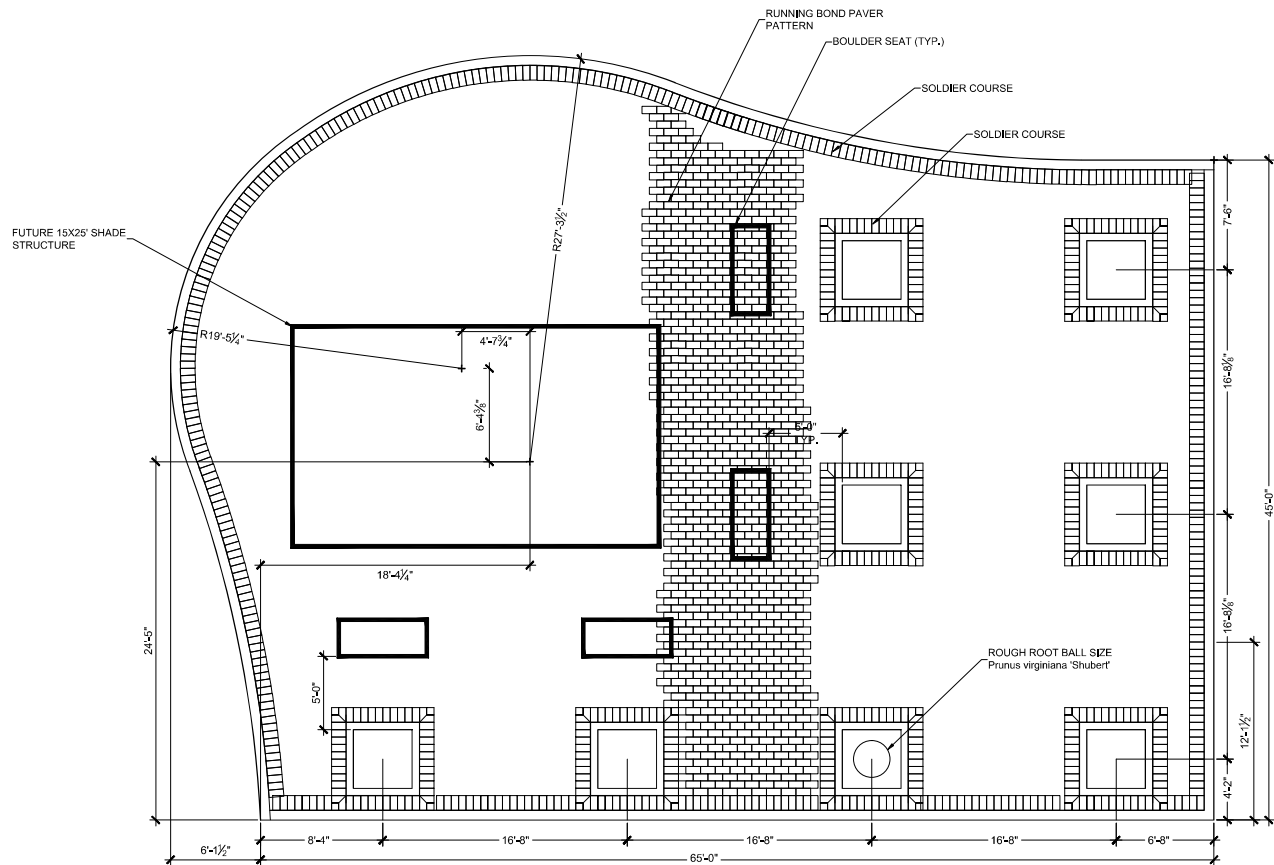
ROOF FRAMING PLAN
SCALE 3/4"=1'-0"

NOTE: REINFORCED CONCRETE DESIGN BY OTHERS; MINIMUM 2'-6" SQ. TO FROST DEPTH (FINAL DESIGN BY OTHERS)

PERGOLA KITS USA
PERGOLA KITS USA
(800)403-9259
www.pergolakitsusa.com

SITE ADDRESS:
MINTURN BIKE PARK
1010 CEMETERY RD.
MINTURN, COLORADO
81645

17'-2" x 23'-2" ROUGH SAWN GRAND CEDAR PAVILION	
DATE 09/06/2021	SCALE: AS NOTED
SHEET NO. 2 OF 2 ⁹	



1 MBP - PLAZA LAYOUT
 L.L.T. SCALE: 1/4" = 1'-0"







MINTURN BIKE PARK - DRAFT PLAN

LEGEND	
①	ENTRY SIGNAGE / SPECTATOR AREA (SITE MAP & SAFETY SIGN, BENCHES, FLEX SPACE)
②	BEGINNER UPHILL CLIMBING TRAIL (BENCH-CUT, CONTOURED SINGLETRACK TRAIL)
③	BEGINNER GRAVITY SKILLS TRAIL (BERMS, ROLLERS, ROCK & BUILT SKILLS FEATURES)
④	BEG/INTM GRAVITY SKILLS OPTION (TECHNICAL DIRT AND ROCK SKILLS FEATURES)
⑤	BEG/INTM PROGRESSIVE DROP ZONE (PROGRESSIVE LADDER BRIDGE AND ROCK DROPS)
⑥	BEG/INTM UPHILL CLIMBING TRAIL (BENCH-CUT, COUNTURED SINGLETRACK TRAIL)
⑦	BEG/INTM GRAVITY FLOW TRAIL (BERMS, ROLLERS, TABLE-TOPS & ROCK FEATURES)
⑧	INTERMEDIATE DH TECH/FLOW OPTION (ROCK DROPS, JUMPS & TECH FEATURES)
⑨	INTM/ADV GRAVITY FLOW TRAIL (BERMS, ROLLERS, JUMPS & ROCK FEATURES)
⑩	ADV DH TECH/FLOW OPTION (ROCK DROPS, GAP JUMPS & TECH FEATURES)
⑪	BEG/INTM TECH/FLOW TRAIL (TECH ROCK FEATURES, ROLLERS, JUMPS & BERMS)
⑫	INTM/ADV TECH/FLOW TRAIL (ROCK JUMPS & BERMS, DROPS & TECH FEATURES)
⑬	BEG-ADV PUMP TRACK (PHASE 2) (PROPOSED DIRT OR HARD SURFACE PUMP TRACK)
⑭	BEG-ADV DIRT JUMP ZONE (PHASE 2) (DIRT & PREFAB JUMPS, BERMS & BUILT FEATURES)





5 MIN
DROP
OFF
ONLY

5 MIN
DROP
OFF
ONLY



