

# TOWN OF MINTURN QUARTERLY REPORT Q1 2023

Photo by Kevin Banker  
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# QUARTERLY REPORT

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### TOWN OF MINTURN

#### QUARTERLY REPORT\*

#### Q1 2023

*\*The Quarterly Report is created to provide the Minturn community with an update of Town operations and the execution of the Strategic Plan.*

## Strategic Plan Summary

Since its inception in 1904, Minturn has been a resilient and proud mountain town that full-time, working-class residents call home. With the closing of the Gilman mine and the decommissioning of the rail-lines, **Minturn has new opportunity within the mountain resort economy.** Today, **having an ideal location as a valley-wide intersection**, Minturn embraces the “basecamp position” geographically within the Eagle County region.

Core to Minturn’s values is its **strong identity as a small mountain-town community.** In the Colorado Rockies, sandwiched between two world-class resorts, this value requires maintaining **principles** and a **desire to lead by example.** Through a **willingness to confront issues while maintaining high standards in following the public process**, Minturn will work to stay true to this core value.

The Town is committed to providing a respectful and responsive government that follows a solutions-based approach rooted in the municipal code. To sustain community **trust**, we strive to follow a consistent **public process** in all areas of municipal government.

Town of Minturn staff and elected officials will **support activities outlined in this strategic plan and work toward sustaining a great mountain town** by taking a **proactive approach** to municipal government. With an **engaged community** and a **safe, family-friendly environment**, Minturn endeavors to remain one of the **last great mountain towns.**

#### Mission:

“In collaboration with our community, foster the authentic small town character that is Minturn.”

#### Vision:

“Lead Minturn to long-term viability while preserving its unique character and genuine mountain town community.”

#### True North:

“Leverage Minturn’s assets to benefit and maintain our funky, proud, uniquely classic mountain town where people grow roots through creating opportunities and community engagement.”\* \*Keeping in mind we are Minturn



# QUARTERLY REPORT PLANNING



## DEVELOPMENT PROJECTS:

- 382 Taylor Avenue – New Single Family Residence and Accessory Dwelling Unit
- 146 N Main Street – Minturn Saloon – Reconstruction of Awning
- Ord. 04 – 2023 Amending Chapter 16 and Appendix B of the MMC

## LONG RANGE PLANNING / OTHER PROJECTS:

- Res. 05 – 2023 Adopting the 2023 Community Plan which was adopted January 18<sup>th</sup>, 2023.

## CHAPTER 16 SCHEDULE UPDATE

- Phase I: Community Outreach & Engagement (March 2023-August 2023)
- Phase II: Code Assessment (August 2023-October 2023)
- Phase III: Drafting (November 2023-March 2024)
- Phase IV: Public Review and Adoption (March 2024-June 2024)

## HISTORIC PRESERVATION UPDATE

- 146 N Main Street – Minturn Saloon – Received a Certificate of Appropriateness for the Reconstruction of the Awning
- February 28, 2023 Minturn became a Certified Local Government

## UPDATES TO PERMITS AND PROCESSES

- Ord. 04 – 2023 Amending Chapter 16 and Appendix B of the MMC



## BUILDING DEPARTMENT STATISTICS

### PERMITS

# 19

### FEES COLLECTED

## \$28,349

### VALUATION

## \$845,038

### INSPECTIONS

# 26



# QUARTERLY REPORT FINANCE

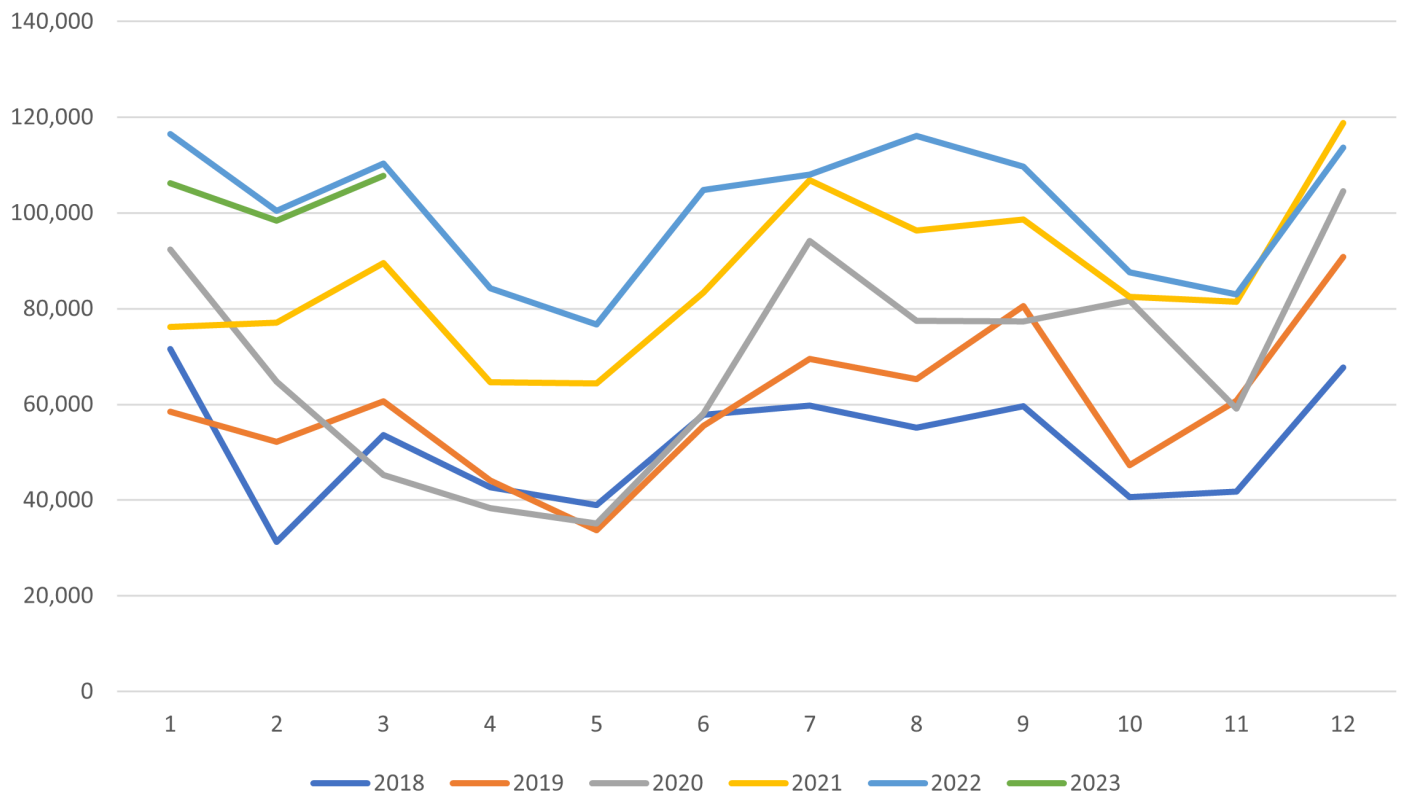


## FUND BALANCES AT MARCH 31, 2023

FUND	UNAUDITED FUND BALANCE DECEMBER 31, 2022	FUND ACTIVITY JAN-MARCH 2023	FUND BALANCE MARCH 31, 2023
Gen Fund (01)	2,100,642	17,564	2,118,206
Ent Fund (02)	1,309,731	274,873	1,584,604
CTF Fund (03)	61,949	4908	66,857
Debt Service Fund (04)	17,346	19,904	37,250
Market Fund (05)	36,707	4000	40,707
Capital Projects Fund (06)	493,755	12,627	506,382
Gen Imp Dist Fund (07)	2,959.00	0.00	2,959.00
Scholarship Fund (08)	270,266	0.00	270,266
Battle Mtn Resort Fund (09)	105,205	1252	106,457

## SALES TAX ANALYSIS

Sales Tax by Month





# QUARTERLY REPORT TOWN CLERK



## ELECTIONS:

In November Eagle County passed the Eagle County Regional Transit Authority. This is a .5% sales tax that will go toward funding the new regional transit system which will replace ECO Transit. The tax is effective 1/1/23.

As a result of the state wide November general election, the town has had two laws that were voted and approved. A fee on plastic bags and the RTA tax passed in Eagle County and Minturn. There is now a mandatory 10cent bag fee that is charged. This is mandatory for stores that have 4 or more of which Minturn has none. Further, the bag fee does not include:

- \* Any Colorado business with three or less locations.      \* Does not apply to retail food establishments
- \* Does not apply to customers participating in Fed or State food assistance programs
- \* Does not apply to plastic bags that are used for inside store, loose or bulk items such as fruits and vegetables, or items that are a contaminant such as meats, seafood, and frozen foods.

## BUSINESS LICENSES

# 101

## STR LICENSES

# 25

## CONTRACTOR LICENSES

# 53 Active, 7 New

## LIQUOR LICENSES

Minturn currently has 13 liquor licenses in the town of various classes that renew throughout the year:

- (10) Hotel / Restaurant, Lodging / Entertainment
- (2) Retail
- (1) Other

## ANNUAL AUDIT

The Annual Audit on-site portion was completed in February. Numbers shown are unaudited until the final audit is received and accepted by the Town Council in June.





## QUARTERLY REPORT PUBLIC WORKS



### WATER / OPERATIONS

- Currently operating at partial staff (Micah out for extended period, Arnold on light duty upon return in mid-January following surgery)
- Helped fill ice rink at Maloit Park
- Water leak on January 18th (600 block)
- Daily water plant duties
- New water tank completed, waiting for spring for final grade and painting
- New water leak detection system ongoing
- Meters:
  - The Town is continuing to do manual reads of non-read meters
  - New meters installs: 495 complete, 35 estimated remaining
- Snow Plowing (Heavy snow year) :
  - Snow plowing and hauling is the daily priority, especially with working at limited / partial staff
  - Using 3rd party contractors as needed to help with hauling snow and with sidewalk snow removal.



## QUARTERLY REPORT MINTURN FITNESS CENTER



### MINTURN FITNESS CENTER

- Q4 2022 to Q1 2023 Membership Increase = 8% increase in memberships
- Q1 2022 to Q1 2023 (YOY) Membership Increase = 58% increase in memberships
- Current Classes:
  - Performance Circuit Monday and Friday 9am, Free Weight Fundamentals Wednesday 9 am, Yoga Saturday 8:30 am, Spin Circuit Monday and Thursday 6:30am
- Digital entry system is working well, member feedback has been very positive
- Currently working on some heating system repairs / upgrades



# QUARTERLY REPORT

## GRANTS & TECHNOLOGY UPDATES



### GRANTS

#### Colorado Tourism Office Reimagine Destinations Program

Minturn and Red Cliff recently participated in collaboration, in the CTO Restart Destinations Program. The Reimagine Destinations Program is a continuation of this, and Minturn and Red Cliff are both currently participating in this program. The grant award includes 100 hours of free consulting from the CTO, and a one-day in person workshop with the CTO (held in November 2022) and a core team of local participants / tourism stakeholders. Once the Town completes the program – it also includes \$20,000 for marketing asset creation (photo shoot). Between this award, and the asset creation dollars from the Restart Program, Minturn and Red Cliff will have a total of \$30,000 to be used for a photo (and possibly video) shoot to help with tourism promotion. The Reimagine Destinations Program runs through June 2023.

The consulting hours and workshop have been focused on generating content ideas for an outdoor recreation guide / visitor guide, with a focus on responsible outdoor recreation.

**Pending**—The Towns applied for a Colorado State Outdoor Recreation Grant (OREC), to help offset the costs of the actual creation (design and print) of said recreation guide. This grant was not awarded, however the Towns are now pursuing other grant opportunities through the CTO including a Tourism Marketing Matching Grant. Awards for that grant program will be announced in the fall of 2023. If awarded, the extension of this project (the creation of the Minturn / Red Cliff Outdoor Recreation Guide) would be undertaken in 2024.

#### DOLA Grant for DCI Community Challenge Program

The Town was awarded \$25,000 to be used for participation in the DCI (Downtown Colorado, Inc) Community Challenge Program in the spring of 2022, as well as the downtown planning to come out of that workshop. So far, half of the funds have been utilized, and the remainder is scheduled to be utilized throughout 2023.

Currently, the Town is working with a consultant (UMB) on an economic feasibility study, to determine the potential revenue and ideal geographical boundaries for a potential Downtown Development Authority. The results of this study will help determine if a DDA is the right path forward for Minturn.

### WEBSITE / TECHNOLOGY UPDATES:

The Town of Minturn successfully implemented a new business licensing software via Civic Plus (our website provider). This will allow for more efficiency, and will allow business owners to create an account and do everything online.

The Laserfiche public documents portal was recently moved to a Cloud-based version. This will provide several benefits, including:

- Significantly more concurrent users (previously we only have 5 licenses so only 5 users could view public documents at one time)
- Significantly less backup server costs / server replacement costs
- Increased security and bandwidth





# QUARTERLY REPORT EVENTS



## MINTURN MARKET UPDATE:

- A Minturn Market visioning committee was formed this year, to assist with vendor recruitment and creative input / brainstorming.
- 2 theme markets will be held this summer—a Father's Day Market on June 17th and a "Makers Market" on June 24th. The regular market season will run July 1st through September 2nd
- A KIDS ZONE will be created at this year's market, including a climbing wall, bounce house, mechanical bull, face painting, and a build-your-own stuffed animal station. The Market will also host kids storytimes during the regular season, featuring readings by local children's authors.
- Marketing efforts are also being increased this year. Marketing efforts now include all of the following: Vail Daily (print and online), KZYR radio ads and twice monthly interviews, Radio Free Minturn announcements, Vail bus ads (inside), On-site Digital Network kiosks (in area hotels and at Eagle County Airport), and Vail Valley Live (in addition to social media efforts).

## 2023 SUMMER / FALL EVENTS

- Town Cleanup Day (June 3rd)
- GoPro Mountain Games Dual Slalom Race (June 8th & 9th)
- Minturn Market (June 17—September 2nd)
- Minturn Summer Concert Series (July 6th—August 17th)
- Independence Day Celebration (July 2nd)
- Bravo! Vail Family Concert (July 15th)
- PrimalFest (Music Festival) - July 29th
- Courage Classic Bike Race (July 15th)
- Copper Triangle Bike Race (August 5th)
- EFEC School of Rock (July / August)
- Hometown Throwdown (September 30)th
- Halloween (October 30th)
- Town Tree Lighting – Friday, December 1st
- VRD Summer / Fall Partnership Events (See below)

## VAIL RECREATION EVENTS IN MINTURN (In partnership with the Town of Minturn)

- VAIL RECREATION EVENTS IN MINTURN (In partnership with the Town of Minturn)
- Meadow Mountain Skimo (February)
- Maloit Park Short Track MTB Race (May)
- Minturn Downriver Whitewater Race (June)
- Kids Minturn Mini MTB Race (July)
- Dynafit Town of Minturn Meadowgold 5K and 10K (September)
- Mighty Marmot kids trail running race at the Mini Mile (September)





# QUARTERLY REPORT

## EAGLE COUNTY SHERIFF'S OFFICE

### Q1 2023 CALLS FOR SERVICE



#### **Initiated Calls by Event Type—January**

- 2- Abandoned Vehicle
- 1- Assist-Assist Other Agency
- 1- Assist-Motorist Assist
- 1- Attempt to Serve
- 6- Business Check
- 1- Contact-Person
- 1- Directed Patrol (*Other than Minturn assigned deputies*)
- 2- Follow-Up
- 2- Foot Patrol
- 40- Parking Problem
- 4- Patrol/Radar
- 4- Reports
- 1- School Resource Officer
- 2- Suspicious Occurrence-Suspicious Vehicle
- 5- Traffic Control
- 7- Traffic Stop

**80- Total Officer-Initiated Calls for Service**

#### **Dispatched Calls by Event Type—January**

- 3- Alarm-Burglary Alarm
- 1- Animal Complaint-Wildlife Animals
- 2- Assist-Assist Other Agency
- 3- Assist-Citizen Assist
- 1- Assist-CSP Assist
- 3- Assist-Motorist Assist
- 1- Civil Standby/Matters
- 1- Disturbance-In Progress
- 1- Domestic Disturbance-In Progress
- 1- Fire-Law Response
- 2- Follow-up
- 1- Lost Property
- 1- Missing/Overdue Party-Adult
- 3- Motor Vehicle Accident-Hit and Run
- 1- Motor Vehicle Accident
- 1- Noise Complaint
- 1- Ordinance Violation-Snow Violation
- 12- Parking Problem
- 1- Prowler
- 3- REDDI Report
- 3- Suspicious Occurrence-Suspicious Person
- 1- Suspicious Occurrence-Suspicious Vehicle
- 1- Trespassing

**49- Total Dispatched Calls for Service—January**

**129- Total ECSO Calls for Service—January**

#### **Initiated Calls by Event Type—February**

- 1- Assist-CSP
  - 2- Bar Check
  - 5- Business Check
  - 1- COPS
  - 1- Follow up
  - 26- Parking Problem
  - 8- Patrol/Radar
  - 1- Phone Problems
  - 3- Reports
  - 3- School Resource Officer
  - 1- Theft-Cold
  - 1- Traffic Control
  - 16- Traffic Stop
- 69- Total Officer-Initiated Calls for Service**

#### **Dispatched Calls by Event Type—February**

- 2- Alarm-Burglary Alarm
- 1- Assist-Citizen Assist
- 4- Assist-Motorist Assist
- 1- Assist- Parking Vaiance Commercial
- 1- Damage-Damage to Property
- 1- Damage-Damage to Vehicle
- 1- Disturbance-Cold Disturbance
- 1- Drugs
- 1- Fight-In-Progress
- 1- Fire-Law Response
- 4- Follow up
- 1- Harassment
- 1- Intoxicated Party-Adult
- 3- Lost Property
- 1- Motor Vehicle Accident-Rollover
- 2- Motor Vehicle Accident-Unknown Injuries
- 3- Motor Vehicle Accident
- 1- Noise Complaint
- 5- Parking Problem
- 3- REDDI Report
- 1- School Lock Down-Drill
- 1- Suspicious Vehicle
- 4- Traffic Complaint
- 2- Welfare Check

**48- Dispatched Calls for Service—February**

**117- Total February 2023 ECSO Calls for Service**



# QUARTERLY REPORT EAGLE COUNTY SHERIFF'S OFFICE Q1 2023 CALLS FOR SERVICE



## **Initiated Calls by Event Type—March**

1- Animal Complaint-Domestic Animal  
5- Motorist Assist  
1- Business Check  
1- Contact-Person  
2- Follow Up  
1- Motor Vehicle Accident  
48- Parking Problem  
10- Patrol/Radar  
3- Registered Sex Offender  
4- Reports  
1- Road Debris  
21- Traffic Stop  
1- Training

**99- Total Officer Initiated Calls for Service**

## **Dispatched Calls by Event Type—March**

11- Alarm-Burglary Alarm  
10- Assault-Sex Assault  
1- Assist Other Agency  
6- Citizen Assist  
1- CSP Assist  
1- Motorist Assist  
1- Civil Standby/Matters  
1- Damage to Property  
2- Damage to Vehicle  
1- Domestic Disturbance  
2- Fire-Law Response  
5- Follow Up  
1- Lost Property  
3- Medical-Law Response  
2- Missing/Overdue Party-Adult  
1- Mud/Rock/Snow Slide  
1- Noise Complaint  
5- Parking Problem  
1- REDDI Report  
3- Suspicious Occurrence  
1- Suspicious Person  
5- Traffic Complaint  
3- Welfare Check

**60- Total Dispatched Calls for Service—March**

**159- Total ECSO March 2023 Calls for Service in Minturn**