



Town of Minturn

301 Boulder St. #309

Minturn, CO 81645

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planner1@minturn.org

BUILDING PERMIT APPLICATION			
Project Address		Permit # (By Staff)	
Parcel Number(s)		Application Date	
PROPERTY OWNER	Name		Phone:
	Address	City/State	Zip
LICENSED CONTRACTOR	Name:		Phone:
	Address	City/State	Zip
LICENSED PLUMBER	License No.:	Email:	Phone
LICENSED ELECTRICIAN	License No.:	Email:	Phone
PERMIT TYPE	USE: <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Other _____	CLASSIFICATION: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> New Construction <input type="checkbox"/> Other _____ </div> <div> <input type="checkbox"/> Electrical <input type="checkbox"/> Mechanical <input type="checkbox"/> Plumbing <input type="checkbox"/> Demolition </div> </div>	
PROJECT DESCRIPTION			
PROJECT VALUATION	\$	<input type="checkbox"/> Total project over 10K - Complete & attach CONSTRUCTION USE TAX form. (Contract may be required)	
Occupancy Classification	Type of Construction	Building Area	Height (Stories/Feet)
<input type="checkbox"/> All encroachments need to be removed prior to final sign-off. Sec. 11-3-10 Encroachments/obstructions prohibited.		Fees	
<input type="checkbox"/> *Water Tap Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No - If YES - complete System Impact Fee Application		Building Permit	\$ _____
		Plan Review Fee	\$ _____
		Use Tax	\$ _____
		Total	\$ _____

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to or cancel the provisions of any other state or local law regulating construction or the performance of construction. This permit becomes null and void if work or construction authorized is not commenced within 180 days or if construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced.

Print Name of Contractor or Authorized Agent

Print Name of Owner

Signature of Contractor or Authorized Agent

Signature of Owner

SUBMITTAL CHECKLIST REQUIREMENTS

(To be included with application)

CHECKLIST FOR BUILDING PERMIT APPLICATION

Please initial

Applicant	Staff	Required Information
		All encroachments need to be removed prior to final sign-off. MMC Sec. 11-3-10 – Encroachment and obstructions prohibited
		Vicinity Map
		Scaled Detailed Drawings

CHECKLIST FOR NEW EXTERIOR WORK

Please Initial

Applicant	Staff	Required Information
		Zoning Approval Date: _____
		Site Plan – Scaled – Showing setbacks
		Improvement Location Certificate
		Percentage of building lot coverage: _____
		Percentage of impervious surfaces: _____
		Parking Plan - # of bedrooms: _____
		Roof Changes – Building Height: _____
		Water Tap Needed? – Yes – Complete and attach System Impact Fee Application

Building Permit # _____



APPLICATION: New Construction
2024 Water System Impact Fee
Single Family and Multi-Family

A **System Impact Fee (SIF)** has a two-fold function. First, the fee acts as an impact fee and defrays the Town's capital investment in the water treatment plant and related major facilities. Second, the fee represents to the payee a permanent reservation of water plant capacity and right to use water from the water system, subject to the ordinances of the Town of Minturn.

Applicant Complete:

Water System Impact Fees are owed to the town when the Building Department issues a Building permit for new construction of a single family or multi-family dwelling unit. Minturn Code Chapter 13 – Municipal Utilities

Name of Owner: _____ Date: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email: _____

Applicant (if different than owner): _____

Phone: _____

WATER SERVICE LOCATION:

Street Address: _____

Parcel Number: _____ Total maximum building square footage: _____

STATEMENT OF APPLICANT: I hereby certify that the statement and information contained herein constitute, to my best knowledge and belief, a full and complete description of the facilities for which Minturn water services are requested. Further, I agree to conform to all provisions of the Minturn Municipal Code as written or as may be amended pertaining to water, water service. I understand that the Town of Minturn reserves the right to inspect the premises for which these water and sewer services are intended and to adjust the water tap SIF fees for any discrepancy between the actual structure or use served and the information contained in this application.

APPLICANT SIGNATURE: _____ **DATE:** _____

Calculation of 2023 System Impact Fee

NEW WATER TAP	\$12,940.00
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SYSTEM IMPACT FEE (SIF) (Based on Square Footage of Residence)

Unit size-square feet	SIF Rate	Maximum Building Sq. Ft.	Effective Rate \$	Total Due \$
up to 1500	1.0 SFE		\$10.95	
1501-3000	1.0 SFE		\$14.52	
3001+	2.0 SFE		\$17.47	
Total		Total Sq Ft:		\$

ACCESSORY UNIT

Accessory dwelling unit (ADU) that is an accessory to a single-family residence.
(Pursuant to Chapter 16 of the Municipal Code – not to exceed 750 square feet)
Maximum of 1 per single family application (.5 SFE)

Unit size-square feet	SIF Rate	Maximum Building Sq. Ft.	Effective Rate \$	Total Due \$
up to 750	1 SFE		\$10.95	\$

CASH IN LIEU OF WATER FEE

CIL IS ASSESSED PER NEW WATER TAP	\$40,501.00
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TOTALS and AMOUNT DUE:

New Water Tap Fee	\$
Total System Impact Fee	\$
Accessory Unit Fee	\$
Cash in Lieu of Water Fee	\$
Exterior Energy Offset Program	\$
TOTAL SYSTEM IMPROVEMENT & WATER TAP FEES	\$

By: _____ DATE _____

Planning Official - square footage approved and fee added to building permit assessed fees.

By: _____ DATE _____

Public Works (water meter and curb stop location approved)

Town of Minturn - 2023 Water Service Connection Fees

Residential

System Improvement Fees 'SIF' for single family units & per unit in multi-family dwellings	Floor Area Tiers		Price per Sq Ft	SFE	<u>Definition of SFE:</u> Single Family Equivalent Basic unit of water charged to a resident for the size of residence and outdoor irrigation
	Tier 1	0 - 1,500 sq ft	\$10.95	1 SFE	
	Tier 2	1,501 - 3,000 sq ft	\$14.52	1 SFE	
	Tier 3	3,001 + sq ft	\$17.47	2 SFE	
Accessory Apartment 'SIF' zoning is single family house with apartment not more than 750 sq ft attached or detached	0- 750 sq ft		\$10.95	1 SFE	

Residential

Tap Fees	Total Sq Ft of Dwelling	Price per Dwelling	
1 tap per dwelling - existing taps worth \$4,700 - existing taps do not need to purchase new tap	0- 3,000 sq ft based on a 3/4" line	\$12,940.00	3,001 + purchases a second water tap

Commercial - Based on Meter Size (Actual rate is the current ERWSD cost)

3/4"	1"	1 1/2"	2"	3"	4"	6"	Sec 13-29 (b)(1)
1.5 SFE	2.6 SFE	5.8 SFE	10.3 SFE	23 SFE	40.9 SFE	92.1 SFE	1.5 SFE
\$17,840	\$30,918	\$68,973	\$125,730	\$275,911	\$486,376	\$1,095,240	+\$50%

1) TAP FEE \$12,940

a. Do I need a new or additional tap or to pay a tap fee?

i. Does the existing structure have an existing tap or is the property a new ADU or unit division?

____ Yes – Go to “ii”

____ No – Pay \$12,940 Tap Fee and go to “ii”

ii. Does Remodel include an apartment/second kitchen? (MMC Sec. 13-1-10)

____ Yes – Pay Tap fee (fee x # of kitchens less fee paid in “i”) and go to “iii”

____ No – Go to “iii”

iii. Does Remodel cause the total livable space to exceed 3000sf

____ Yes – Pay SIF fee for all sf over 3000sf

____ (\$12,940/3000sf) No – No additional tap due

Rationale: the addition of a second kitchen (new apartment/accessory apt) would be for an apartment. An apartment is a new demand on the existing infrastructure and should be required to pay into the fund. Further, if one builds everything but the kitchen it is impossible to catch when they put in the kitchen without the permit. The TAP fee is for Ent Fund expenses already incurred in the current system. Tap is a term it is not necessarily a physical connection. If the property is able to push the needs with a ¾ line and it cannot be subdivided, then an additional physical tap might not be required when the fee is. Defining it this way creates an asset to the property for the future as well used to remodel in the future.

2) System Impact Fee – Pay only on new square footage (a tear down is 100% new square footage).

a. Remodel = existing square footage less final square footage

i. Existing/Remodel SF calculation

1SFE ____ x \$10.95 (<1500sf) = Cost ____

1SFE ____ x \$14.52 (1501 – 3000sf) = Cost ____

2SFE ____ x \$17.47 (>3000sf) = Cost ____

Total Cost = ____

b. Accessory Unit

Up to 750sf 1SFE ____sf x \$10.95 Total Due = ____

Rationale: the addition of square footage should be paid on any new construction. If the home is added to, the addition should pay the SIF, if it is a tear down the entire new residence should pay the SIF, and if there is the addition of an accessory unit then that should also pay the SIF. However, the unintended bonus to this is that if the home build out is 3,000sf and they add an accessory unit, the accessory unit that clearly exceeds the combined property over 3,000sf is charged as the much lower <1500sf level. This fee is for current impact and for future development on the water system.

3) Cash In Lieu = \$40,501.00

Do I owe this fee?

a. Does property have an existing Tap?

☐ Yes – Go to “b”

☐ No – Pay CIL (<3000sf - \$40,501.00)

b. Is existing plus addition greater than 3,000sf?

☐ Yes – Pay CIL

☐ No – No CIL is due

Rationale: This equation for the CIL covers the main home but does not include the fee if it is an accessory unit. By definition an accessory unit is an additional water using unit, however, this equation does not recognize that fact nor in its present form does it consider even a partial fee based on the additional square footage. Often is the case or the result where the accessory unit is the full time use and the larger home is the vacation home. If the exact same accessory unit were built as a stand-alone home on an undeveloped lot it would be charged this fee; therefore, it is unreasonable to contend that because it is an addition to the existing property as an accessory unit it should be exempt. Further, the original unit more than probably was never charged the CIL Fee to begin with.

4) Monthly SFE Assessment: this number x the monthly water fee = the monthly base rate cost

- Main unit = 3/4in line = 1SFE/3000sf
- Accessory unit = 1SFE up to 750sf

Rationale: This number also matches the ERWSD sewer SFE assessment

5) Eagle River Fire Protection District Fee (MMC 18-14-10 et seq) Do I owe this fee? (Note: this is a non-Minturn fee and will be verified prior to assessment)

a. Is there an existing TAP on property?

☐ Yes – See “b”

☐ No – Pay \$1,795/3000sf and see “b”

b. Does project exceed 3000sf of new development including tear down sf credit?

☐ Yes – Pay \$1,795/3000sf in addition to “a”

☐ No – No additional Fee Due

6) Exterior Energy Offset Program

Do I owe this fee?

- a. Does Building Permit include snowmelt system in excess of 200sf?

☐ Yes – Pay \$16/sf

☐ No – No fee due

- b. Does Building Permit include a spa/hot tub over 64sf?

☐ Yes – Pay \$176/sf

☐ No – No fee due

- c. Does Building Permit include an exterior pool

☐ Yes – Pay \$136/sf

☐ No – No fee due