MINTURN MUNICIPAL COURT
Court Records Request

Date of Request _____

MMC Case Number:_____

All requests for court reports information must be made to the Court Clerk. A non-refundable fee of $.25 per page will be assessed. In addition, there is a $5.00 administration fee for each records request. The amount must be paid before Court personnel will release the requested reports. Payment must be in the form of certified check, money order, credit card or cash. Costs of reproduction of records have been authorized by Colorado Revised Statute 24-72-306 and set by Town of Minturn resolution.

Please fill in the information requested below as completely as possible. Incomplete information may be insufficient for a successful retrieval of court records.

Person Named in Report		Date of Birth
Mailing Address of Person	City/State/Zip Code	Telephone Number
Date of Citation		Case Number
Nature of Incident		Summons Number

Name of Requester		Company/Agency Name
Mailing Address of Requester	City/State/Zip Code	Telephone Number
Physical Address of Requester	City/State/Zip Code	Telephone Number
Reason for Request		

CRS Sec. 24-72-305.5 – Access to records – denial by custodian – use of records to obtain information for solicitation.

Records of official and criminal justice and the names, addresses, telephone numbers and other information in such records shall not be used by any person for the purpose of soliciting business for pecuniary gain. The official custodian shall deny any person access to records of official actions and criminal justice records unless such person signs a statement which affirms that such records shall not be used for the direct solicitation of business for pecuniary gain.

I affirm that I shall not use the requested information for direct solicitation of business for pecuniary gain and acknowledge that such is a Class 3 Misdemeanor under C.R.S. 24-72-309.

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Requestor's Signature Date Signed

Date	Action Taken	Initials